

# Ryan White EMA Planning Council

New Haven & Fairfield Counties

Roberta Stewart & Joanna Montgomery, Co-Chairs

## Strategic Planning & Assessment Committee Meeting Summary

**Meeting Date:** Thursday, September 3<sup>rd</sup>, 2009  
**Start Time** 2:05 pm  
**End Time:** 3:55 p.m.  
**Location:** Chase Wellness, Bridgeport  
**Presiding Chair:** Roberta Stewart  
**Recorder:** Jeff Daniel, Planning Council Staff

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### Summary of Committee Business Votes

- Approval of Committee meeting minutes: 8/6
- Approval of FY 2010 Service Categories

### Council Member Assignments

- Attend committee and Planning Council meetings per the Council's By-Laws

### Staff Assignments

- Post approved agenda and meeting minutes on website ([www.ryanwhitecare.org](http://www.ryanwhitecare.org))
- Prepare Feedback Summary from Planning Council Meeting
- Finalize FY 2010 Service Categories for Planning Council meeting

### Attendance Record - 2009

SPA Committee Members	1/8	2/5	3/5	4/2	5/7	6/4	7/9	7/17	7/30	8/6	9/3	10/1	11/5	12/3
1. Jennifer Loschiavo	●	●	●	●	●		●		●		●			
2. Joanne Montgomery						●	●	●	●	●	●			
3. Krystle Moore		●	●	●	●	●	●	●		●	●			
4. Clara Ramos											●			
5. Roberta Stewart	●	●	●	●	●	●	●	●	●	●	●			
Ryan White Office	●	●			●	●	●	●	●	●	●			
Planning Council Staff	●	●	●	●	●	●	●	●	●	●	●			
Other Participants	Charlotte Burch (PC), Tom Kidder (PC), Leif Mitchell (PC), Bob Sideleau (Public), Brian Datcher (Public)													

\* Meeting attendance policy does not apply for special meetings per By-Laws.

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## **(1.0) Moment of Silence**

The meeting was called to order by co-chair Roberta Stewart at 2:05 PM. She asked everyone to quiet their cell phones as a "Moment of Silence" was observed.

## **(2.0) Welcome and Introductions**

Roberta welcomed everyone and advised them that it is a public meeting, and to be wise in sharing information.

## **(3.0) Co-Chair Announcements**

Roberta led the committee in review of the agenda.

## **(4.0) Approval of Committee meetings:**

Roberta asked everyone to review the minutes from the August 6<sup>th</sup>, 2009 meeting.

**MOTION TO APPROVE 8/6 MINUTES: 1<sup>ST</sup>: TOM KIDDER; 2<sup>ND</sup>: CHARLOTTE BURCH**

**DISCUSSION: NONE**

**FOR: MITCHELL, KIDDER, MONTGOMERY, BURCH, MOORE, RAMOS**

**AGAINST: NONE**

**ABSTENTIONS: LOSCHIAVO, STEWART**

**NOT PRESENT: NONE**

## **(5.0) New/Old Business**

### **(5.a.) Review Planning Council Survey Feedback Forms from July meeting.**

The Committee reviewed the feedback forms from the August PC meeting:

- All good comments with the note that the PC meeting should start on time
- Council Co-Chairs should remind PC members that lunch is ready at 11:30 a.m. and the meeting starts at noon

### **(5.b.) Review SPA PCAT**

The committee reviewed the SPA PCAT. The committee is on track based on the work activities.

### **(5.c.) Review Service Category Definitions**

The committee reviewed the FY 2010 Service Categories comparing the EMA's definitions to HRSA's. The following changes were made:

- SPA reviewed Service Category definitions and made modifications (MOTION will be brought forward to approve the Service Category Definitions):
  - Medical Transportation (expanded to match HRSA's—with the notation of services provided by a RW Part A provider)

**MOTION TO APPROVE MEDICAL TRANSPORTATION DEFINITION AS DISCUSSED:**

**1<sup>ST</sup>: JOANNE MONTGOMERY; 2<sup>ND</sup>: KRYSTLE MOORE**

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**DISCUSSION:** NONE

**FOR:** MITCHELL, KIDDER, MONTGOMERY, BURCH, MOORE, RAMOS, LOSCHIAVO

**AGAINST:** NONE

**ABSTENTIONS:** STEWART

**NOT PRESENT:** NONE

- AIDS Pharmaceutical Assistance (local)—after further review of this service category, it was determined the EMA cannot provide this service based on the guidelines issued by HRSA, therefore SPA will bring a MOTION to Friday’s Planning Council meeting to eliminate the allocation of AIDS Pharmaceutical Assistance (local)(\$10,000) for a total “new ask” of \$11,309,511

**MOTION TO REMOVE AIDS PHARMACEUTICAL ASSISTANCE DEFINITION AND REDUCE THE FY 2010 RESOURCE ALLOCATION BY \$10,000 AS DISCUSSED:**

**1<sup>ST</sup>:** LEIF MITCHELL; **2<sup>ND</sup>:** KRISTLE MOORE

**DISCUSSION:** NONE

**FOR:** MITCHELL, KIDDER, MONTGOMERY, BURCH, MOORE, RAMOS, LOSCHIAVO

**AGAINST:** NONE

**ABSTENTIONS:** STEWART

**NOT PRESENT:** NONE

- Health Insurance Premium and Cost Sharing Assistance—clarified the definition to include premiums and co-pays

**MOTION TO APPROVE HEALTH INSURANCE PREMIUM AND COST SHARING ASSISTANCE DEFINITION AS DISCUSSED:**

**1<sup>ST</sup>:** JOANNE MONTGOMERY; **2<sup>ND</sup>:** LEIF MITCHELL

**DISCUSSION:** NONE

**FOR:** MITCHELL, KIDDER, MONTGOMERY, BURCH, MOORE, RAMOS, LOSCHIAVO

**AGAINST:** NONE

**ABSTENTIONS:** STEWART

**NOT PRESENT:** NONE

- The Committee also reviewed Medical Case Management, Ambulatory Outpatient Medical Care, Mental Health, Oral Health, Substance Abuse-Outpatient, Substance Abuse-Residential, Emergency Financial Assistance (with HRSA clarification regarding medications), Housing Services and Outreach Services

- The Committee also reviewed Food Bank services and while no changes were made, the committee adopted HRSA’s language

**MOTION TO APPROVE FOOD BANK SERVICES ASSISTANCE AS DISCUSSED:**

**1<sup>ST</sup>:** LEIF MITCHELL; **2<sup>ND</sup>:** TOM KIDDER

**DISCUSSION:** NONE

**FOR:** MITCHELL, KIDDER, MONTGOMERY, BURCH, MOORE, RAMOS, LOSCHIAVO

**AGAINST:** NONE

**ABSTENTIONS:** STEWART

**NOT PRESENT:** NONE

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- SPA did not have enough time to review 2010 Directives. Review of the Directives will occur at the next SPA meeting which is Thursday, October 1<sup>st</sup>, at The Greek Olive in New Haven

**MOTION TO TABLE 2010 DIRECTIVES UNTIL OCTOBER MEETING:**

**1<sup>ST</sup>:** LEIF MITCHELL; **2<sup>ND</sup>:** TOM KIDDER

**DISCUSSION:** NONE

**FOR:** MITCHELL, KIDDER, MONTGOMERY, BURCH, MOORE, RAMOS, LOSCHIAVO

**AGAINST:** NONE

**ABSTENTIONS:** STEWART

**NOT PRESENT:** NONE

## **(6.0) Adjournment**

**Next Meeting:** Thursday, October 1<sup>st</sup>, 2009 2-4 pm in New Haven @ The Greek Olive.

The meeting was adjourned at 3:55 p.m.