



# Ryan White Planning Council

New Haven & Fairfield Counties

Leif Mitchell & Roberta Stewart, Co-Chairs

## Strategic Planning & Assessment Committee Meeting Summary - **DRAFT**

**Meeting Date:** Thursday, March 5th, 2009  
**Start Time:** 2:08 pm  
**End Time:** 2:45 p.m.  
**Location:** **Optimus Healthcare Center, Bridgeport**  
**Presiding Chair:** Roberta Stewart  
**Recorder:** Jeff Daniel, Planning Council Staff

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### Summary of Committee Business Votes

- Minutes Approved: 02/05/09

### Council Member Assignments

- Attend committee and Planning Council meetings per the Council's By-Laws
- Review Updated By-Laws

### Staff Assignments

- Post approved agenda and meeting minutes for 03/05/09 on website ([www.ryanwhitecare.org](http://www.ryanwhitecare.org))
- Prepare Feedback Summary from Planning Council Meeting
- Update Council Feedback Form

### Attendance Record - 2009

	SPA Committee Members	1/8	2/5	3/5	4/2	5/7								
1.	Jerod Geter	●		●										
2.	Jennifer Loschiavo	●		●										
3.	Leif Mitchell	●	●											
4.	Krystle Moore		●	●										
5.	Roberta Stewart	●	●	●										
6.	Thomas Kidder	●	●	●										
7.	Robert Sideleau	●	●	●										
	Ryan White Office	●	●											
	Planning Council Staff	●	●	●										
	Other Participants	None												

\* Meeting attendance policy does not apply for special meetings per By-Laws.



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### **(1.0) Moment of Silence**

The meeting was called to order by co-chair Roberta Stewart at 2:08 PM. She asked everyone to quiet their cell phones as a "Moment of Silence" was observed.

### **(2.0) Welcome and Introductions**

Roberta welcomed everyone and advised them that it is a public meeting, and to be wise in sharing information in making their introductions.

### **(3.0) Approval of February 5<sup>th</sup>, 2009 minutes.**

Leif Mitchell asked everyone to review the minutes from the February 5<sup>th</sup>, 2009 meeting. Jerod Geter made a motion to accept the minutes. Krystle Moore seconded the motion. The minutes were approved For: Loschiavo, Moore, Kidder, Sideleau; Against: none; Abstentions: Geter, Stewart

### **(4.0) New/Old Business**

#### **(4.a.) Review Planning Council Survey Feedback Forms from February meeting.**

The Committee reviewed the feedback forms from the February PC meeting. All feedback was positive and the committee noted a stark improvement in feedback from previous meetings. The committee noted that the Council is moving forward with positive energy.

#### **(4.b.) Review and Update of Council Meeting Feedback From**

Roberta Stewart led the committee in reviewing the Council Meeting Feedback from.

The committee reviewed the Updated Council Meeting Feedback form. Several minor modifications were made to the feedback from including using a ranking scale (from 1 to 5) for specific meeting items.

### **(5.0) Adjournment**

**Next Meeting:** Thursday, April 2<sup>nd</sup>, 2009 2-4 pm in New Haven @ The Greek Olive

### **(6.0) Adjournment**

Roberta Stewart adjourned the meeting at 2:45 pm.