

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Joanne Montgomery & Roberta Stewart, Co-Chairs

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, June 3, 2010
Start Time: 2:03 pm
End Time: 3:59 p.m.
Location: Burroughs Community Center, Bridgeport
Presiding Chair: Joanne Montgomery
Recorder: Jeananne Cappetta

Summary of Committee Business Votes

- Approval of Committee meeting minutes from May 6, 2010

Council Member Assignments

- Attend committee and Planning Council meetings per the Council's By-Laws
- Christine Romanik to follow up on CADAP HIV Services survey

Staff Assignments

- Prepare and Send Client Level Data Request to Ryan White Office for 2011 PSRA process
- Prepare letter to identify a prevention specialist to join the Planning Council

Attendance Record – 2010

Committee Members	1/7	2/4	3/4	4/1	5/6	6/3	7/1	8/5	9/2	10/7	11/4	12/2
Adaline DeMarrais	●					●						
Beverly Leach	●	●	●	●		●						
Brian Datcher	●	●	●									
Charlotte Burch		●		●	●	●						
Christine Romanik					●							
Clara Ramos	●	●	●	●	●	●						
Dennis Torres	●	●	●	●	●	●						
Jennifer Loschiavo	●	●	●	●	●	●						
Joanne Montgomery (Co-Chair)	●	●		●	●	●						
Krystle Moore	●	●	●	●	●	●						
Leif Mitchell (Council Co-Chair)	●	●	●	●	●	●						
Ric Browne	●											
Richard Coover												
Robert Sideleau	●	●	●	●	●	●						
Roberta Stewart (Co-Chair)	●	●	●		●	●						
Tom Kidder (Council Co-Chair)	●	●	●	●	●	●						
Other Attendees												
Ryan White Office	●	●	●	●	●	●						
Planning Council Staff	●	●	●	●	●	●						
Other Participants	Angelo Wilkes; Linda Wilson, Sara Nichols, Joyce Poole, Jen Edelman											

(1.0) Moment of Silence

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The meeting was called to order by Joanne Montgomery at 2:03 PM. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introductions

Joanne welcomed everyone and advised them that it is a public meeting, and to be wise in sharing information. Meeting attendees introduced themselves.

(3.0) Co-Chair Announcements

There were no co-chair announcements today.

(4.0) Approval of Committee meeting minutes:

Joanne asked everyone to review the minutes from May 6, 2010 meeting.

MOTION TO APPROVE 5/6 MINUTES: 1ST ; ROBERT SIDELEAU 2ND: BEVERLY LEACH

DISCUSSION: THERE WAS NO DISCUSSION REGARDING THE MEETING MINUTES.

FOR: BURCH, RAMOS, TORRES, LOSCHIAVO, MONTGOMERY, MOORE, MITCHELL, SIDELEAU, STEWART, KIDDER

AGAINST: NONE

ABSTENTIONS: DEMARRAIS, LEACH

(5.0) New/Old Business

(5.a.) Review PC Feedback from May Meeting

Committee reviewed PC feedback. The feedback was positive without specific items to be further reviewed/explored.

(5.b.) Review SPA Planning Council Activity Timeline (PCAT)

Discussion occurred of what activities were to take place during this meeting. The Committee is on target and will be discussing and making a recommendation regarding the MAI funding today, looking at epidemiology data and finalizing client level data requests.

(5.c.) FY 2010 Minority AIDS Initiative

Leif Mitchell presented data on partner notification services. The highlights of this data that was presented are:

- The number of people who are referred to DPH's Partner Notification Program is very low, and represents a small percentage of the total newly identified HIV positives each year. The number hovers around 100 each year, when there are approximately 550-600 new HIV positives each year.
- When PN follows up with the partners of those who are referred to the program, this results in a high seropositivity rate (range of 16% - 25.3%).
- DPH's Epi Profile states that the seropositivity rate for state funded Counseling and Testing Sites is .8%. Therefore, PN has a MUCH higher ability to identify people who are unaware of their HIV status and refer them into care than HIV counseling and testing.

While this data raised additional questions regarding how Part A can assist with this program, additional information such as the number of minorities' falls under these services needs to be further explored also, whether this population would benefit from the MAI dollars or general Part A funding.

Joanne Montgomery continued to review the MAI summary from the last few meetings and the resource inventory that will assist in making an informed recommendation to the Ryan White Office today. The Ryan white Office will need this information so that RFPs can be distributed and funds can be distributed for services.

Discussion took place between all committee members as to what this data meant and what options can be put into place to best utilize the MAI dollars for provision of services. Challenges

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were identified to provide services under new service categories such as EIS since these categories currently are not prioritized as a result of the 2010 PSRA process. In addition to incorporating some of these new proposed programs into the current funding year, there are some barriers with existing directives such as what type of service providers can and cannot be recipients of Part A funds. In order to proceed with new categories such as EIS, the Planning Council will have to reprioritize service categories- while maintaining the 75% (dollars to core services)/25% (dollars to support services) rule, and directives would need to be revised.

The committee came up with four options to decide on as a result of the review of data and discussions:

- 1) To leave services for as is for FY2010 in the current categories of:
 - o Outpatient Ambulatory Medical Care
 - o Medical Case Management
 - o Substance Abuse
 - o Mental Health
- 2) Recommend that the Planning Council add EIS as a new service category for FY2010
- 3) Create a Medical Case Management/Outreach program
- 4) Create a Medical Case Management/Outpatient Ambulatory Medical Care program

The majority of the committee selected option one for FY 2010, however, for FY 2011 a more specific option should be identified and be ready for implementation for the start of the FY 2011 grant period.

As a result of the committees discussions the following motion will be put forward to the Planning Council:

The Strategic Planning and Assessment committee makes a motion for Fiscal Year 2010 Minority AIDS Initiative funding, to the fund the following service categories at their corresponding percentages:

Service Category	Percentage
Outpatient Ambulatory Medical Care	28%
Medical Case Management	53%
Substance Abuse Outpatient	11%
Mental Health Services	8%

Further, the SPA committee recommends that the Council Co-Chairs appoint a special committee to review alternative options for MAI funding in 2011.

(5.d.) FY 2010 Unaware PLWHA strategies review, discussion and action

Joanne Montgomery reviewed the Strategies that have been previously introduced to the Committee. The Committee is on target with meeting these strategies and follow up regarding the following areas such as a partner notification services will be discussed during the 2011 PSRA process. Jeff Daniel will also draft a letter similar to the CADAP representative for a prevention specialist.

(5.e.) FY 2011 Priority Setting and Resource Allocation development

- Collect client level data to inform PSRA Process

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Jeff Daniel will submit this data request to the Ryan White Office in the next two days so that the data can be prepared and ready for the PSRA process.

- Epidemiology update by EMA, County and Region

Joanne Montgomery announced this data that has been aggregated by the State has been distributed to committee members for future review.

(6.0) Announcements

- Regional Network will be hosting a block party on June 12.
- As of July 1, 2010 no more clients to be referred to the SPNS program.

(7.0) Adjournment

The meeting was adjourned at 3:59p.m.