

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Joanne Montgomery & Roberta Stewart, Co-Chairs

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, May 6th 2010
Start Time 2:03 pm
End Time: 3:59 p.m.
Location: Greek Olive Restaurant, New Haven
Presiding Chair: Roberta Stewart
Recorder: Jeananne Cappetta

Summary of Committee Business Votes

- Approval of Committee meeting minutes from April 1, 2010

Council Member Assignments

- Attend committee and Planning Council meetings per the Council's By-Laws
- Leif Mitchell to prepare information on Partner notification services
- Christine Romanik to follow up on CADAP HIV Services survey

Staff Assignments

- Prepare overview of MAI discussions and electronically sent out for review at June meeting
- Prepare and Send Client Level Data Request to Ryan White Office for 2011 PSRA process
- Post Newly Dx Power Point to Council Website
- Update Council Website linking to AIDS Life Campaign and Connecticut AIDS Residence Coalition

Attendance Record – 2010

Committee Members	1/7	2/4	3/4	4/1	5/6	6/3	7/1	8/5	9/2	10/7	11/4	12/2
Adaline DeMarrais	•											
Beverly Leach	•	•	•	•								
Brian Datcher	•	•	•									
Charlotte Burch		•		•	•							
Christine Romanik					•							
Clara Ramos	•	•	•	•	•							
Dennis Torres	•	•	•	•	•							
Jennifer Loschiavo	•	•	•	•	•							
Joanne Montgomery (Co-Chair)	•	•		•	•							
Krystle Moore	•	•	•	•	•							
Leif Mitchell (Council Co-Chair)	•	•	•	•	•							
Ric Browne	•											
Richard Coover												
Robert Sideleau	•	•	•	•	•							
Roberta Stewart (Co-Chair)	•	•	•		•							
Tom Kidder (Council Co-Chair)	•	•	•	•	•							
Other Attendees												
Ryan White Office	•	•	•	•	•							
Planning Council Staff	•	•	•	•	•							
Other Participants	Angelo Wilkes; Reverend Alexander Garbera											

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(1.0) Moment of Silence

The meeting was called to order by Roberta Stewart at 2:03 PM. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introductions

Roberta Stewart welcomed everyone and advised them that it is a public meeting, and to be wise in sharing information. Meeting attendees introduced themselves.

(3.0) Co-Chair Announcements

Roberta reviewed the agenda with the committee.

(4.0) Approval of Committee meeting minutes:

Roberta asked everyone to review the minutes from the April 1st, 2010 meeting.

MOTION TO APPROVE 4/1 MINUTES: 1ST: ROBERT SIDELEAU; 2ND: TOM KIDDER

DISCUSSION:

Robert Sideleau opened a discussion as to how much additional content may be required to have in the meeting summaries. This discussion raised questions regarding the extent of content in summaries versus minutes and clarification as to whether these should be summaries vs., minutes. Jeff Daniel provided to the Committee the guidelines of the summaries as outlined in the By-Laws. The meeting summaries will be discussed at the next Executive Committee and explored further as to delineate the difference between minutes and summaries and the types of context required.

FOR: BURCH, TORRES, LOSCHIAVO, MOORE, MITCHELL, KIDDER, MONTGOMERY

AGAINST: SIDELEAU

ABSTENTIONS: STEWART

(5.0) New/Old Business

(5.a.) Review PC Feedback from April Meeting

Committee reviewed PC feedback. The Committee, in particular, noted that the guests provided more positive feedback than the Committee members.

(5.b.) Review SPA Planning Council Activity Timeline (PCAT)

Discussion occurred of what activities were to take place during this meeting. The Committee is on target and will be reviewing the Unaware strategies and MAI today.

(5.c.) FY 2010 Minority AIDS Initiative

Jeff Daniel presented the results of the recently conducted Newly Diagnosed Survey to the Committee as part of the MAI review prior to providing guidance in June to the Ryan White Office on services to fund under MAI. The Committee reviewed the results, however, questioned how they can review this data and be prepared to develop guidelines at this time. This prompted discussion on what the best process to move forward and make an informed decision should be. While the Committee recognizes its timeline to complete the guidelines, its concern was that appropriate attention cannot be given to the overall status of what has been reported for MAI. Several committee members raised questions about how to make a decision of potentially funding new/different service categories such as peer counseling; outreach and early intervention services and the impact it may have to clients and existing funded programs.

The Committee decided to not make a decision today and for the June meeting, Jeff Daniel will present an overview of data sets that have been looked at to make an appropriate overall recommendation. In addition, Leif Mitchell will also prepare some materials on partner notification updates that have not yet been reviewed. This data will be electronically sent to all committee

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members in advance of the next meeting to review and be prepared for discussion prior to the next meeting.

(5.d.) FY 2010 Unaware PLWHA strategies review, discussion and action

Jeff Daniel reviewed the Strategies that have been previously introduced to the Committee. The Committee is on target with meeting these strategies and follow up regarding the following areas are highlighted to take place for next month:

- Partner notification- Leif Mitchell to provide an update on the new CHAIRS Committee
- CDAP survey on HIV Services- Christine Romanik to obtain results

(5.e.) FY 2011 Priority Setting and Resource Allocation development

Requests for utilization data have been forwarded to the Ryan White Office and Part B funding has already been received.

The process for determining the plan for FY2011 will take place beginning in June through August. Christine Romanik will follow up with the State regarding the results of a survey they just completed regarding HIV services. This new data source will be used as part of the PSRA process for FY2011.

Leif Mitchell raised under new business the future discussion of service category definitions, in particular, substance abuse.

Tom Butcher indicated that Mental Health and Substance Abuse are being reviewed at the Quality Management Committee. The feedback of the progress and results will be shared with this Committee. The service category review will be added to the parking lot for future discussions.

(6.0) Announcements

There were no announcements.

(7.0) Adjournment

The meeting was adjourned at 3:59 p.m.