

Ryan White EMA Planning Council

New Haven & Fairfield Counties

Roberta Stewart & Joanne Montgomery, Co-Chairs

Strategic Planning & Assessment Committee

Meeting Summary

Meeting Date: Thursday, February 4th 2010

Start Time 2:02 pm

End Time: 3:58 p.m.

Location: The Greek Olive, New Haven

Presiding Chair: Roberta Stewart

Recorder: Jeananne Cappetta

Summary of Committee Business Votes

- Approval of Committee meeting minutes from January 7, 2010

Council Member Assignments

- Attend committee and Planning Council meetings per the Council's By-Laws

Staff Assignments

- Post approved agenda and meeting minutes on website (www.ryanwhitecare.org)
- Request and prepare MAI data analysis for March committee meeting

Attendance Record – 2010*

	SPA Committee Members	1/7	2/4	3/4	4/1	5/6	6/3	7/1	8/5	9/2	10/7	11/4	12/2
1.	Jennifer Loschiavo	●	●										
2.	Leif Mitchell	●	●										
3.	Joanne Montgomery	●	●										
4.	Krystle Moore	●	●										
5.	Clara Ramos		●										
6.	Roberta Stewart	●	●										
7.	Tom Kidder	●	●										
	Ryan White Office	●	●										
	Planning Council Staff	●	●										
	Other Participants	Charlotte Burch (PC), Beverly Leach (PC), Robert Sideleau (PC), Dennis Torres (PC), Ivan Diller (Public), Joyce Poole (Public), June Holmes (Public), Rev. Alex Garbera (Public)											

* Meeting attendance policy does not apply for special meetings per By-Laws.

(1.0) Moment of Silence

The meeting was called to order by co-chair Roberta Stewart at 2:02 PM. She asked everyone to quiet their cell phones as a "Moment of Silence" was observed.

(2.0) Welcome and Introductions

Roberta welcomed everyone and advised them that it is a public meeting, and to be wise in sharing information. Meeting attendees introduced themselves.

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(3.0) Co-Chair Announcements

Roberta led the committee in review of the agenda and outlined the objectives of the meeting.

(4.0) Approval of Committee meetings:

Roberta asked everyone to review the minutes from the January 7th, 2010 meeting.

MOTION TO APPROVE 1/7 MINUTES: 1ST: BOB SIDELEAU; 2ND: TOM KIDDER

FOR: LOSCHIAVO, MITCHELL, MONTGOMERY, SIDELEAU, TORRES

AGAINST: NONE

ABSTENTIONS: BURCH, LEACH, STEWART

NOT PRESENT: MOORE, RAMOS, KIDDER

(5.0) New/Old Business

(5.a.) Review Planning Council Survey Feedback Forms from September meeting.

The Committee reviewed the feedback forms from the January PC meeting:

- There were a total of 17 forms: 12 from members and 5 from the public. Overall the comments were very favorable

(5.b.) Review SPA PCAT

Jeff Daniel did a walkthrough of the SPA PCAT and indicated that the Committee needs to re-review the Comprehensive Service Plan. Focus needs to be made to the existing goals, objectives and timelines since HRSA would now like Grantees to target the unaware population. Plans to start incorporating these outreach efforts and serving these unaware clients should be included in the EMA's plan pending guidance from HRSA/HAB.

(5.c.) Review and begin update to Council's By-Laws

The Committee began updating the Council's By-Laws from "parking lot" items compiled throughout the year.

(5.d.) FY 2010 MAI Resource Inventory *(agenda item was discussed after 5.b due to Grantee having a prior commitment and needing to leave the SPA meeting)*

Tom Butcher presented a preliminary report of the MAI resource Inventory; more specific information will be available next month.

The Planning Council has approved the following MAI service categories to be funded: Outpatient Ambulatory Medical Care; Medical Case Management; Substance Abuse and Mental Health. The GY 2008 summaries of clients served by these service categories are listed below:

Service Category	African American	Latino
Outpatient Ambulatory Medical Care	36	50
Medical Case Management	107	70
Substance Abuse	22	16
Mental Health	21	7

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Extensive discussion between committee members took place regarding the data presented and if additional information would be needed by the Grantee office at the next meeting. This data would be to discuss further if the MAI programs currently funded are being utilized and serving the population as identified.

Concerns and questions raised were focused on:

- a) how outcomes of the general population vs. the MAI specific population compared or differed.
- b) how future MAI dollars can be used to properly serve and reflect the MAI population without crossing over into the general population's services.
- c) If there is a duplication of services provided to clients in the general population and in the MAI specific population and whether or not some services can be transferred from general to MAI programs and dedicate the MAI funds toward new initiatives for the MAI population.

It was noted by the Ryan White Office, however, that the MAI plan has already been approved and submitted to HRSA and that any changes would require resubmission.

(5.e.) FY 2010 Unaware PLWHA strategies discussion and action

#1: Collaborate with Department of Public Health (DPH) to train Ryan White Providers on partner notification to increase referrals. **STATUS: Leif Mitchell/collaborate with DPH via CHPC**

#2: Based on the EMA's epidemiological profile conduct a high risk assessment in nontraditional venues in which unaware PLWHA would frequent (i.e. soup kitchens, homeless shelters, gay bars, substance treatment facilities, etc) **STATUS: Staff prior to 2011 PSRA**

#3 Establish a task force focused on Unaware PLWHA in conjunction with the Connecticut HIV Planning Consortium (CHPC) which includes participants from DPH, the Hartford TGA and the New Haven EMA. **STATUS: Leif Mitchell/collaborate with DPH via CHPC**

#4 The Planning Council requested and received information from DPH with regard partner notification. DPH reported that the program had a 10% positivity rate. Based on this data, the Council will consider prioritizing and funding Early Intervention Services to bolster the current program's outcomes. **STATUS: 2011 PSRA Consideration**

#5 Conduct a Newly Diagnosed Needs Assessment during Spring of 2010 to inform the Council's 2011 PSRA process in regards to unaware PLWHA. **STATUS: IN PROCESS via RWO**

#6 Explore the possibility of utilizing grant year 2010 Minority AIDS Initiative funding to create/identify a program that links unaware PLWHA to appropriate medical care. Based on the EMA's Unaware Estimate as provided by DPH, communities of color are disproportionately represented. **STATUS: IN PROCESS via SPA committee**

#7 Seat Partner Notification and prevention specialist on the Planning Council. **STATUS: in process with DPH and ad hoc via CHPC**

#8 Utilize the EMA's regional network to collaborate and plan with regard to the EMA's Unaware Estimate. **STATUS: IN PROCESS via RWO and contract requirements**

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#9 In conjunction with the Ryan White Office, conduct a feasibility study of a peer outreach program to identify unaware PLWHA within the EMA. **STATUS: TBD**

(6.0) Adjournment

Next Meeting: Thursday, March 4th from 2-4 pm in New Haven @ The Greek Olive.

The meeting was adjourned at 3:58 p.m.