

Ryan White EMA Planning Council
New Haven and Fairfield Counties



Charlotte Burch and Brian Kuerze, Co-Chairs

**Quality Improvement
Meeting Minutes**

Meeting Date: Friday, March 4, 2011
Start Time: 12:00 p.m.
End Time: 2:00 p.m.
Location: The Greek Olive, New Haven
Presiding Chair: Brian Kuerze
Recorder: Tracy Kulik

Summary of Committee Business Votes: A vote was taken on approval of the February 4, 2011 Quality Improvement Committee minutes.

Council Member Assignments: To hear presentations from the Regional Leads on proposed approaches to Early Intervention Services resulting in a draft Standard of Care. To discuss involving Consumers in the QIC.

Staff Member Assignments: To collate all presentations from the Lead Agencies, determine common themes and incorporate information on emerging Standards of Care by other Ryan White Part A jurisdictions (EMA/TGA) related to Early Intervention Services into a draft Standard of Care for use in 2011 as a 'pilot'.

Attendance Record – 2011

	Council Member	1/7	2/4	3/4	4/8	5/6	6/3	7/8	8/5	9/2	10/7	11/4	12/2
1.	Charlotte Burch Co-Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>									
2.	Adaline DeMarrais		<input type="checkbox"/>	<input type="checkbox"/>									
3.	Brian Kuerze Co-Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>									
4.	<i>Beverly Leach PC Co-Chair</i>		<input type="checkbox"/>	<input type="checkbox"/>									
5.	Ronald Lee												
6.	Jennifer Loschiavo												
7.	<i>Leif Mitchell PC Co-Chair</i>		<input type="checkbox"/>										
8.	Caesar Moffett, Jr.	<input type="checkbox"/>											
9.	Ken Teel	<input type="checkbox"/>	<input type="checkbox"/>										
10.	Kenneth McCoy		<input type="checkbox"/>	<input type="checkbox"/>									
11.	Krystle Moore			<input type="checkbox"/>									
12.	Joanne Montgomery												
13.	Clara Ramos		<input type="checkbox"/>										
14.	Christine Romanik	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>									
15.	Gabrielle Rosa		<input type="checkbox"/>										
16.	Robert Sideleau	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>									
17.	Roberta Stewart			<input type="checkbox"/>									
18.	Dennis Torres		<input type="checkbox"/>	<input type="checkbox"/>									
	Ryan White Office	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>									
	Planning Council Staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>									
	Others (3/4/11): S. Aronin, S. Bowns, R. Browne, A. Garbera. T. Kidder, N. Kingwood, S. Mitchell, S. Nichols, K. Rieke, L. Roessler, D. Villanueva												
	% of Council present:	44%	63%	53%									



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(1.0) Moment of Silence

Brian Kuerze called the meeting to order at 12:00 p.m. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were no co-chair announcements today. Brian Kuerze reviewed today's agenda and the PCAT with the committee.

(4.0) Approval of February 4, 2011 Meeting Summary

Minutes for the 2/4/2011 meeting were approved. Bob Sideleau moved and Adaline DeMarrais seconded a motion to approve the minutes as presented. The vote carried with 8 for, none against and 2 adjourning (B. Kuerze and B. Leach).

(5.0) New Business/Old Business

a. Early Intervention Services presentation

A review of the approaches to Early Intervention Services occurred by each Regional Lead prior to the formal QIC meeting. Region 3 (Bridgeport) led with presentation by Nancy Kingwood and Sara Nichols, followed by Region 4 (Stamford/Norwalk) by Dennis Torres, Region 2 (Waterbury/Meriden/Naugatuck) by Dr. Steve Aronin, Region 1 (Dr. Villanueva and Liz Roessler) and concluded with Region 5 (Danbury) by Roberta Stewart.

a2. Themes

Themes from the presentations included the role of EIS versus Outreach staff; the distinction between identifying those at high risk for being HIV positive versus bringing HIV+ PLWHA into HIV medical care; barriers to conducting EIS; and the specific Program or Intervention Model. Questions of interest to research include the role of Peer Navigators and means to evaluate success of EIS programs.

a3. Integration with Standards of Care/ 2011 Site visits

Staff was instructed to draft a Standard of Care for EIS based on the presentations for review and finalization at the April 8th, 2011 QIC meeting. In addition, any integration with other Standards of Care (MCM, Outpatient/ Ambulatory Medical Care) and the National HIV/AIDS Strategy was requested.

b. Review of Other EMA/TGA EIS Standards of Care

Provision of other Standards of Care, albeit in very early stages, was given to the group. Specific jurisdictions provided were for Hartford, CT TGA and the Santa Clara, CA TGA. A request was made to access the EIS Standard of Care for the Nashville, TN TGA.

c. Discussion of Consumer Involvement in Quality Improvement

(6.0) Announcements. APNH is sponsoring a Clinical Quality workshop "What Every Consumer Should Know" on Friday, March 18, 2011 from 11:30 a.m. to 2 p.m. Lunch is provided.

(7.0) Adjournment

The meeting adjourned at 2:00 p.m.