

Ryan White Planning Council New Haven & Fairfield Counties Meeting Summary

Meeting Date: Thursday, November 12, 2009
Start Time: 12:00 p.m.
End Time: 1:58 p.m.
Location: Greek Olive, New Haven, CT
Presiding Chair: Leif Mitchell
Recorder: Tracy Kulik for Jeff Daniel

Summary of Council Business Votes

- Minutes of October 9, 2009 Planning Council meeting

(1.0) Moment of Silence

Leif Mitchell called the meeting to order at 12:00 p.m. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome And Introduction

Leif Mitchell asked participants to introduce themselves and reminded attendees that the meeting public and open to the press. Participants are asked to use good judgment in disclosing any personal information during introductions.

(3.0) Co-Chair Announcements & Meeting Objectives

Leif Mitchell discussed the issue with Service Definitions prior to the December meeting. Tom Butcher was called and clarified that at the conference call next week (November 18th) that in addition to Latrece Timmons, the Project officer, Karen Mercer-Brown (Eastern Bureau Branch Chief) is scheduled to be present. The two items in question will be discussed and resolved. These two items are the Medical Transportation issue (can PLWHA use transportation for Ryan White entities in addition to Part A) and ADAP/Local (the historic definition was correct with New Haven-Fairfield Counties EMA 'catching' an incorrectly released version by HRSA. The 'zeroing out' of this line was not needed.

In addition, discussion occurred regarding the newly reauthorized Ryan White HIV/AIDS Treatment Modernization Act bill. Sentiments about providing education and information to the Planning Council were voiced, with discussion about whether to provide the Side by Side review (current to newly reauthorized legislation) and/or President Obama's comments when he signed the bill. It was concluded that this information will be distributed in December since preparation for the questions related to this information will need to occur, and lengthy discourse could follow such distribution.

(4.0) Public Comment

Leif Mitchell informed the group that the Planning Council, in addition to allowing the Public to comment about any matters of importance to them, will start, at this meeting, to 'prompt' the group by posing a question of concern to the planning body. This month's question related to Planning Council membership—how to entice new members, particularly consumers, to join and how to retain their involvement. Of particular interest due to reflectiveness of the epidemic in the EMA, are Hispanic, male and non-aligned consumers (those consumers not working at an agency contracted by Ryan White Part A). Ideas forwarded were:

- (1) Time of meeting – those PLWHA that work find a mid-day meeting inconvenient, and have to balance taking unpaid time off work against involvement. Consideration of an evening meeting?
- (2) What is involved in being a member? Response: actively attend a sub-committee meeting (Membership/Finance, Strategic Planning & Assessment, Quality Improvement held the week before this meeting and regularly attend Planning Council meetings, read materials and interface

- (3) Get the word out by talking to groups including client groups at provider agencies within the EMA
- (4) Consider transportation and possible stipend for members attending meetings
- (5) Question: Can you keep your Case Manager once on the Committee? Response: YES—not related.

Other Public Comment:

Dennis Torres informed the group that there is an Office of National AIDS Policy (ONAP) consumer forum to be held on Friday, December 4th in New York City.

<http://www.whitehouse.gov/administration/eop/onap/events/newyork>

The White House HIV/AIDS Community Discussion will be held on Friday, December 4, 2009 from 6:00 to 8:00 p.m. at the following location:

Alumni Auditorium
Columbia University
650 West 168th Street
New York, NY 10032

He asked if Planning Council staff could send out an email to all attending this meeting reminding them of this forum. This forum, entitled “National AIDS Policy Community Discussions” will provide opportunities for individual citizens to detail White House recommendations for achieving the President’s three goals for the NHAS or National HIV/AIDS Strategy. These three primary goals for the NHAS are:

- 1) Reducing HIV incidence
- 2) Increasing access to care and optimizing health outcomes
- 3) Reducing HIV-related health disparities

(5.0) Approval of October 9, 2009 Meeting Summary

Robert Sideleau moved that the minutes of the October 8th Executive Committee meeting be approved. Joanne Montgomery seconded the motion.

Discussion: None—see voting record on last page of minutes

(6.0) Planning Council Committee Reports

a. Membership/Finance

- 1) **October – Community Conversation** in Region 1 (New Haven) held on October 14th. Leif Mitchell and Tom Kidder passed out over 25 Planning Council brochures with 5 individuals expressing interest in joining the Planning Council.
- 2) **Mentorship** - Robert Sideleau referenced that Africka Hinds-Ayala is developed a Frequently Asked Question (FAQ) sheet and an Acronym list for new and existing members.
- 3) **Consortium Outreach** – updates of outreach efforts by Region were presented.

REGION	DATES	EVENTS	RESULTS
New Haven Consortium	October 14 th	Community Conversation	25 brochures, 5 interested
Waterbury Consortium	December 1	Community Forum/Outreach	
Bridgeport Consortium	December 1	Community Outreach	
Stamford/Norwalk	?	?	<i>Bob to contact Stuart Lane</i>
Danbury Consortium	December 1	Breakfast, Brochures	

Review Council Reflectiveness

Review of the Planning Council Composition as of November 5, 2009 showed that membership is non-reflective for Males (7 or 44% vs. target of 12 or 65%), Hispanics (2 or 11% vs. target of 5 or 29%) and non-conflicted consumers (3 or 17% vs. target of 6 or 33%).

Discussion about (1) Transportation being arranged for new or prospective consumer members and (2) whether a stipend can be paid to consumer representatives that are non-conflicted.

The issue of Hispanic membership was discussed in light on issues with non-reflectiveness. Study will occur about the need (and cost) in translating agendas, minutes and having an interpreter. Consideration of use of bilingual members to mentor monolingual applicants occurred, as did the prospect of translating the Planning Council Membership brochure into Spanish.

New Planning Council applications - none

Status Update on Council Co-Chair Nomination & Election

There are no interested eligible members in becoming Planning Council Co-Chair

Two requests for information were posed:

1. Are there any new Planning Council applications – Response from Staff ‘No’
2. Are there any eligible members (see list below) that have expressed interest in the Planning Council Co-Chair position. – Response from Staff ‘No’

Eligible individuals:

Ric Browne, Charlotte Burch, Adaline DeMarrais, Jerod Geter, Jerome Harris, Roberta Stewart, Dennis Torres, Leif Mitchell, Jennifer Loschiavo

Staff is ‘aging forward’ this request to determine who might become eligible for this role.

b. STRATEGIC PLANNING & ASSESSMENT – did not meet in November

c. QUALITY IMPROVEMENT – review of the comprehensive findings of the full population chart audit were presented, with the decision to reconvene the Super Pod at a specially scheduled Quality Improvement Committee meeting to be held Friday, December 4, 2009 from 1-3 p.m at the Greek Olive in New Haven, CT.

This group (enhanced from regular QIC members) will discuss potential refinement to the Standards of Care, Outcomes and Indicators. Focus will be on Behavioral Health, a longer-term issue.

In addition, determination of a **communication forum to consumers** will occur at that meeting.

Other Business None.

Announcements – World AIDS Day (Tuesday, December 1, 2009)

REGION	EVENT	DATE/TIME/PLACE	PLACE
1 – NEW HAVEN	AIDS CHAIRS	Tues, Dec 1 at noon	United Church on Green
2 – WATERBURY/ MERIDEN	AIDS Service	Tues, Dec 1 at 6 pm	St. John’s
3 - BRIDGEPORT	AIDS Service: AIDS Timeline	Tues, Dec 1 from 11 a-1 p	First Congregational at Park & Fairfield
4 – STAMFORD/ NORWALK	AIDS Luminaries	Tues, Dec 1 at 7 p.m.	Norwalk Town Green
	Thanksgiving dinner	Tues, Nov. 24, 6:30 p.m. w. lecture by Amy Weinberg	City Hall in Norwalk, CT
	MFAP Red Ribbon Gala	Friday, Nov. 20 @ 7 p.m.	Westport Women’s Club
5 – DANBURY	ANNUAL Health Fair	Tues, Dec. 1at 8:30	Ethan Allen Inn

Adjournment

The meeting adjourned at 1:58 p.m.

Attendance Record - 2009

Council Members	1/16	2/13	3/13	4/17	5/15	6/12	7/17	8/14	9/11	10/9	11/13	12/11
1. Ric Browne		●	●	●	●	●	●	●	●	●	●	
2. Charlotte Burch	●	●	●	●	●	●	●	●	●	●	●	
3. Brian Datcher												
4. Adaline DeMarrais	●	●	●	●	●	●	●	●	●	●	●	
5. Jerod Geter	●	●		●	●	●	●			●	●	
6. Jerome Harris	●	●	●		●	●	●	●	●	●	●	
7. Africka Hinds-Ayala	●								●	●	●	
8. Thomas Kidder	●	●	●	●	●	●	●	●	●	●	●	
9. Beverly Leach							●	●	●	●	●	
10. Jennifer Loschiavo	●		●	●	●	●	●	●	●	●	●	
11. Leif Mitchell	●	●		●	●	●	●	●	●	●	●	
12. Krystle Moore		●	●	●	●		●	●	●	●	●	
13. Joanne Montgomery						●	●	●	●	●	●	
14. Clara Ramos							●	●		●	●	
15. Christine Romanik	●	●	●	●	●	●	●		●	●	●	
16. Robert Sideleau	●	●	●	●	●					●	●	
17. Roberta Stewart	●	●	●	●	●	●	●	●	●	●	●	
18. Dennis Torres	●		●		●	●	●	●	●	●	●	
Other Attendees	76%	67%	67%	67%	100%	92%	93%	88%	94%	88%	89%	
Ryan White Office	●	●	●	●	●	●	●	●	●	●	●	
Planning Council Staff	●	●	●	●	●	●	●	●	●	●	●	
Other Participants	14 Consumers and General Public											

Guests: Trina Barnes, Clunie Figaro, Mr. Calderera, Lisa Green, Erma Benedetto, Diana Casey, Vanessa Holmes, Sandy Gossart-Walker, Ken Teel, Lorie Weston, Shirley Fullerton, Kim Fiore, Sandra (last name?)

Planning Council Meeting Voting Record

Council Member	October 9, 2009 Minutes Approval 10 Y, 4 A (2 members arrived post-vote)
Ric Browne	Y
Charlotte Burch	Y
Adaline DeMarrais	Y
Jerod Geter	A
Jerome Harris	NP
Africka Hinds-Ayala	L
Thomas Kidder	A
Beverly Leach	Y
Jennifer Loschiavo	Y
Leif Mitchell	Y
Krystle Moore	Y
Joanne Montgomery	A
Clara Ramos	L
Christine Romanik	Y
Robert Sideleau	Y
Roberta Stewart	Y
Dennis Torres	A