

Ryan White EMA Planning Council

Membership /Finance Committee Meeting Summary – **DRAFT** Fast Fact Page

Meeting Date: Thursday, February 5th, 2009
 Start Time: 12:15
 End Time: 1:50 p.m.
 Location: The Greek Olive, New Haven
 Presiding Chair: Ken Teel
 Recorder: Jeff Daniel, Planning Council Staff

SUMMARY OF COMMITTEE BUSINESS VOTES

- Minutes from 11/6

COUNCIL MEMBER ASSIGNMENTS

- Attend Committee and PC meetings per Council By-Laws

STAFF MEMBER ASSIGNMENTS

- Prepare meeting minutes from 02/05/09 meeting
- Finalize New member orientation materials

ATTENDANCE RECORD - 2009

| | Committee Members | 01/08 | 02/08 | 3/5 | 4/2 | 5/7 | | | | | | | |
|----|------------------------------------|--|--------------|------------|------------|------------|--|--|--|--|--|--|--|
| 1. | ADALINE DEMARRAIS | | | | | | | | | | | | |
| 2. | JOSE GARCIA | | | | | | | | | | | | |
| 3. | JEROME HARRIS | | ● | | | | | | | | | | |
| 4. | AFRICKA HINDS-AYALA | | | | | | | | | | | | |
| 5. | TOM KIDDER | ● | ● | | | | | | | | | | |
| 6. | ROBERT SIDELEAU | ● | ● | | | | | | | | | | |
| 7. | ROBERTA STEWART | ● | ● | | | | | | | | | | |
| 8. | MR. KEN TEEL* (CO-CHAIR) | ● | ● | | | | | | | | | | |
| | Other Attendees | | | | | | | | | | | | |
| | THOMAS BUTCHER (RYAN WHITE OFFICE) | ● | ● | | | | | | | | | | |
| | JEFF DANIEL (PC STAFF) | ● | ● | | | | | | | | | | |
| | PC Members & Public Participants | Charlotte Burch (PC), Leif Mitchell (PC), Dennis Torres (PC) David Nelson, Gail Glenn (Ryan White Office) | | | | | | | | | | | |

(1.0) MOMENT OF SILENCE

Ken Teel called the meeting to order at 12:15 p.m. A moment of silence was held in recognition of all who have been affected by HIV/AIDS.

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(2.0) WELCOME AND INTRODUCTIONS

Ken asked participants to introduce themselves and reminded attendees that the meeting is public and open to the press. Participants are asked to use good judgment disclosing any personal information during introductions.

(3.0) CO-CHAIR ANNOUNCEMENTS

Ken reviewed the agenda with participants and highlighted three items for discussion: 1) approval of 11/6 minutes 2) discussion of contingency plan for FY 2009 based on partial grant award 3) review of new member orientation PowerPoint prepared by the Planning Council Staff

(4.0) APPROVAL OF NOVEMBER 6TH, 2009 MEETING SUMMARY

MOTION TO APPROVE MINUTES: 1ST: ROBERT SIDELEAU; 2ND: ROBERTA STEWART

FOR: BURCH, SIDELEAU, STEWART, KIDDER

AGAINST: NONE

ABSTENTIONS: TEEL, TORRES, MITCHELL, HARRIS

(5.0) NEW /OLD BUSINESS

A. DISCUSSION OF CONTINGENCY PLAN FOR FY 2009 BASED ON PARTIAL GRANT AWARD

- Tom Butcher stated that the Grantee's office along with Planning Council Staff reviewed the Council's 2007 Contingency Plan to see if it would be applicable to this year's funding scenario. It isn't. MAI was included in 2007's contingency plan and the 2007 plan does not take into account the special appropriation (aka "Pelosi appropriation"). The problem is that we don't have one single grant amount to work from. The Federal Government is on a Continuing Resolution until 3/6. Hopefully we will have our full award amount by April or May.
- Roberta Stewart asked Gail Glenn to read the FY 2008 funding amounts by service category so the committee to see projected FY 2009 dollar amounts based on the partial grant award.
- Dennis Torres expressed concern about "monkeying around with the service category %s" since the Council went through an exhaustive data decision process
- Leif Mitchell expressed concern with "so low dollar amounts, why put it out there?"
- Roberta Stewart asked if the Council wanted to make changes now based on the partial grant award.

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MOTION TO CALL A EMERGENCY JOINT MEETING OF MEMBERSHIP/FINANCE AND STRATEGIC PLANNING AND ASSESSMENT IF FY2009 AWARD AMOUNT IS 10% LESS THAN FY2008: 1ST: ROBERT SIDELEAU; 2ND: LEIF MITCHELL

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- **FOR:** BURCH, SIDELEAU, STEWART, KIDDER, TORRES, MITCHELL, HARRIS
- **AGAINST:** NONE
- **ABSTENTIONS:** TEEL

B. REVIEW NEW MEMBER ORIENTATION POWERPOINT

Ken lead the committee through the new member orientation PowerPoint. The committee had several changes to the presentation and asked staff to make changes.

C. REVIEW OF MEMBERSHIP APPLICATIONS: NO APPLICATIONS FOR REVIEW

D. GRANTEE REPORT

Given during New/Old Business.

E. ANNOUNCEMENTS

- Ken Teel announced the next meeting will be on 3/5 from noon to 2 p.m. at Optimus in Bridgeport.

F. ADJOURNMENT

The meeting was adjourned at 1:50 p.m.