

Joanne Montgomery & Lauren Gau, Co-Chairs

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, June 6, 2019
Start Time: 9:37 am
End Time: 11:56am
Location: Burrough's Community Center
Presiding Chair: Lauren Gau
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes from the May 2, 2019 meeting

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws

Staff Member Assignments

(1.0) Moment of Silence

Lauren called the meeting to order at 9:37 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were none

(4.0) Approval of May 2, 2019 Meeting Minutes

Joanne Montgomery made a motion to approve the meeting minutes from May 2, 2019 and Inthiany Ardila seconded it.

For: (7) Ardila, Lame, Stewart, Teel, Cole, Colbert, Montgomery

Against: (0)

Abstain: (2) Gau, Radocchia

(5.0) New Business/Old Business

- **Review the Strategic Planning and Assessment Planning Council Activity Timeline**
The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

- **Identify Datasets/needs for PSRA and coordinate with other committees to facilitate the exchange of information**

The following datasets were discussed:

1. 2017 In Care N/A
2. Statewide N/A

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3. 2018 Non-Virally Suppressed N/A
4. 2018 Service Utilization Data
5. 2019 Aged N/A
6. 2019 Special Populations N/A

Regarding the Statewide N/A, attendees discussed all aspects of the data and asked staff to simply the format and data presented. There will be a conference call before the PSRA meeting to review the data in the new format to determine if this can be used at all during the process. Also, staff will write a letter of concern and express the Planning Council's thoughts on the effectiveness of the communication when requesting data.

Rich Radocchia made a motion to accept the datasets defined above with exception to the statewide N/A (awaiting to see the data presented more clearly) to be used during the PSRA process and David Colbert seconded it:

For: (9) Ardila, Lame, Stewart, Teel, Cole, Colbert, Montgomery, Gau, Radocchia
Against: (0)
Abstain: (0)

- **Review Framework of PSRA**

We reviewed the data presented in the utilization report from Arvil and questions were brought up regarding expenditures in regions vs. units of service. We will continue to look into this.

- **Unresolved Parking Lot Items**

Parking Lot Summary

| ITEM | STATUS |
|---|--|
| Ask for Medicaid Expenditures from DSS for GY 2018 in March | We will ask Charlotte to request this information for us in March to use for our 2020 PSRA process. 4/4: Charlotte has made this request to her office. 5/2: Charlotte reported that we will have this information for our meeting in August. |
| Request regional leads to prepare presentation on RW funded services and what they use these funds for within each service. | Updated 1/3: Regional Leads will be asked to attend the SPA meeting on April 4 th and share this information with the committee. 3/15: this will be on hold until all regions have completed their site visits and findings are presented. |
| Procedures discussed to ensure Ryan White is the payer of last resort. | 5/2: This was addressed today during the presentation of the MCM Health Insurance Survey results. It was decided that moving forward, CIPA will be mandated for all clients who are on the ACA. This requirement will then be included in the updates to service category definitions and services standards for the MCM or HIPCSA services, TBD. This will remain open until that time. |

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(5.0) Announcements

There were none

(6.0) Adjournment

The meeting adjourned at 11:56am

Strategic Planning and Assessment Committee Attendance Record – 2019

| | Council Member | Jan | Feb | Mar | Apr | May | June | Aug | Sept | Oct | Nov |
|-----|-------------------------------------|------------|------------|------------|------------|------------|-------------|------------|-------------|------------|------------|
| 1. | Inthiany Ardila | X | X | X | X | X | X | | | | |
| 2. | Max Cisneros | X | A | X | X | X | A | | | | |
| 3. | Cassandra Cokley | A | A | A | A | A | A | | | | |
| 4. | <i>Christopher Cole PC Co-Chair</i> | A | X | A | X | X | X | | | | |
| 5. | David Colbert | - | - | - | - | X | X | | | | |
| 6. | Loreen Cuiman | A | A | A | A | A | A | | | | |
| 7. | Sabrina Delgado | A | A | A | X | X | A | | | | |
| 8. | Thomas Evans | A | A | A | A | A | A | | | | |
| 9. | Heather Garofalo | A | X | X | X | A | A | | | | |
| 10. | Lauren Gau Co-Chair | X | X | X | X | X | X | | | | |
| 11. | Heidi Jenkins | A | A | A | A | A | A | | | | |
| 12. | Lisa Gluz | A | A | A | A | A | A | | | | |
| 13. | Albana Lame | X | X | X | X | X | X | | | | |
| 14. | Joanne Montgomery Co-Chair | A | X | X | A | X | X | | | | |
| 15. | Richard Radocchia | X | X | A | X | A | X | | | | |
| 16. | Christine Romanik | A | A | A | A | A | A | | | | |
| 17. | <i>Roberta Stewart PC Co-Chair</i> | X | X | X | X | X | X | | | | |
| 18. | Aaron Stuart | - | - | - | - | A | A | | | | |
| 19. | Charlotte Teel | A | X | X | X | X | X | | | | |
| 20. | Donald Winfrey | - | - | - | - | A | A | | | | |
| | Ryan White Office | X | X | X | X | X | X | | | | |
| | Planning Council Staff | X | X | X | X | X | X | | | | |
| | % of Council present: | 32% | 47% | 42% | 53% | 45% | 45% | | | | |

Guests: Sara Burns, Shauna Estes, Tequetta Valeriano