

Executive Committee Meeting Minutes

Meeting Date: Friday, August 9, 2019
Start Time: 9:30 am
End Time: 10:40 am
Location: The Burroughs Community Center
Presiding Chair: Roberta Stewart
Recorder: Derek Jackson

Summary of Committee Business Votes

- Approval of Minutes from the June 14, 2019 meetings

(1.0) Moment of Silence

Joanne called the meeting to order at 9:30 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

Roberta welcomed everyone.

(3.0) Co-Chair Announcements

There were none

(4.0) Approval of June 14, 2019, 2019 Meeting Minutes

A motion to approve the June 14, 2019 minutes was made by Joanne Montgomery and seconded by Christine Romanik

For: (3) Romanik, Lame, Montgomery

Against: (0)

Abstain: (2) Stewart, Cisneros

(5.0) Planning Council Committee Reports

Strategic Planning & Assessment Committee

Special Priority Setting and Resource Allocation Meeting

Successful process overall with some highlights below:

- MAI dollars moved from EIS to MCM (Intensive – focused on our three priority populations – African American woman, Trans women and Young MSM of Color)
- Joint SPA and QI efforts to change the standard. Will have to rely on EIS for outreach to find those who are “missing” in the care continuum.
- We will be looking quarterly at service utilization by service category by region
- We will be looking at how regions provide services differently across regions and regional leads will need to be present.

(6.0) Recipient's Report

Tom Butcher gave the following report:

1. They are currently working on the Grant which is due September 30th.
2. The QM committee and processes are going very well.

(7.0) New/Old Business

- **Planning Council Training**

There will be a presentation on the Priority Setting and Resource Allocation Process Meeting.

- **HRSA Site Visit Report**

Staff presented the updated corrective action plan. At this time the only open item is the discussion of MOUs.

Albana Lame made a motion to extend the meeting 10 minutes and Max Cisneros seconded:

For: (6) Romanik, Lame, Montgomery, Stewart, Cisneros, Cole

Against: (0)

Abstain: (0)

- **Review Planning Council Agenda**

The planning council agenda was reviewed, and it was determined that it was fine.

- **Parking Lot Items**

| ITEM | STATUS |
|----------------|--------|
| There are none | new |

- **Announcements**

There were none.

Adjournment – 10:40am



Roberta Stewart & Chris Cole, Co-Chairs

Attendance Record - 2019

| | Council Member | Jan | Feb | Mar | Apr | May | June | Aug | Sep | Oct | Nov |
|---|--|------|-----|-----|------|-----|------|-----|-----|-----|-----|
| 1 | Max Cisneros (M/F Co-Chair) | X | X | A | X | X | A | X | | | |
| 2 | Chris Cole PC Co-Chair | X | X | X | X | A | X | X | | | |
| 3 | Lauren Gau (Strategic Planning & Assessment Co-Chair) | X | X | X | X | X | X | A | | | |
| 4 | Albana Lame (Quality Improvement Co-Chair) | X | X | X | X | X | X | X | | | |
| 5 | Joanne Montgomery (Strategic Planning & Assessment Co-Chair) | X | X | A | X | X | X | X | | | |
| 6 | Rich Radocchia (M/F Co-Chair) | X | A | X | X | X | X | A | | | |
| 7 | Christine Romanik (Quality Improvement Co-Chair) | X | X | X | X | X | X | X | | | |
| 8 | Roberta Stewart PC Co-Chair | X | X | X | X | X | X | X | | | |
| | Ryan White Office | X | X | X | X | X | X | X | | | |
| | Planning Council Staff | X | X | X | X | X | X | X | | | |
| | % of Committee present: | 100% | 88% | 75% | 100% | 88% | 88% | 75% | | | |

Planning Council Guest: Heidi Jenkins