

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, April 4, 2019
Start Time: 9:44 am
End Time: 11:00 am
Location: Burrough's Community Center
Presiding Chair: Lauren Gau
Recorder: Jeff Daniel

Summary of Committee Business Votes

- Approval of Minutes from the March 7, 2019 meeting

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws

Staff Member Assignments

(1.0) Moment of Silence

Lauren called the meeting to order at 9:44 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were none

(4.0) Approval of March 7, 2019 Meeting Minutes

Rich Radocchia made a motion to approve the meeting minutes from March 7, 2019 and Chris Cole seconded it.

For: (6) Ardila, Cisneros, Garofalo, Lame, Stewart, Teel

Against: (0)

Abstain: (4) Gau, Cole, Delgado, Radocchia

(5.0) New Business/Old Business

- **Review the Strategic Planning and Assessment Planning Council Activity Timeline**
The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.
- **Identify Datasets/needs for PSRA and coordinate with other committees to facilitate the exchange of information**
We discussed the different dataset options and a lengthy discussion took place. We will continue to discuss this in May and finalize these at that time.

Joanne Montgomery & Lauren Gau, Co-Chairs

- **MCM Health Insurance Coverage Survey**

Staff has e-mailed all regions the Medical Case Management client health insurance survey instructions. These are due on Friday, April 26th and staff will present results during the May SPA meeting.

- **Review Framework of PSRA**

We discussed this and it was decided to send a data request to Arvil for the yearly utilization report broken down greater detail for the following services: mental health, substance abuse inpatient, substance abuse outpatient, housing and food bank.
Staff will present these results at the May meeting.

- **Unresolved Parking Lot Items**

Parking Lot Summary

ITEM	STATUS
Ask for Medicaid Expenditures from DSS for GY 2018 in March	We will ask Charlotte to request this information for us in March to use for our 2020 PSRA process. 4/4: Charlotte has made this request to her office.
Request regional leads to prepare presentation on RW funded services and what they use these funds for within each service.	Updated 1/3: Regional Leads will be asked to attend the SPA meeting on April 4 th and share this information with the committee. 3/15: this will be on hold until all regions have completed their site visits and findings are presented.
Procedures discussed to ensure Ryan White is the payer of last resort.	New

(5.0) **Announcements**
There were none

(6.0) **Adjournment**
The meeting adjourned at 11:00am

Joanne Montgomery & Lauren Gau, Co-Chairs

Strategic Planning and Assessment Committee Attendance Record – 2019

	Council Member	Jan	Feb	Mar	Apr	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	X	X	X	X						
2.	Max Cisneros	X	A	X	X						
3.	Cassandra Cokley	A	A	A	A						
4.	<i>Christopher Cole PC Co-Chair</i>	A	X	A	X						
5.	Loreen Cuiman	A	A	A	A						
6.	Sabrina Delgado	A	A	A	X						
7.	Thomas Evans	A	A	A	A						
8.	Heather Garofalo	A	X	X	X						
9.	Lauren Gau Co-Chair	X	X	X	X						
10.	Heidi Jenkins	A	A	A	A						
11.	Lisa Gluz	A	A	A	A						
12.	Albana Lame	X	X	X	X						
13.	Clara Langley	A	A	A	A						
14.	Joanne Montgomery Co-Chair	A	X	X	A						
15.	Raphael Muniz	A	A	A	A						
16.	Richard Radocchia	X	X	A	X						
17.	Christine Romanik	A	A	A	A						
18.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X	X						
19.	Charlotte Teel	A	X	X	X						
20.	Ryan White Office	X	X	X	X						
	Planning Council Staff	X	X	X	X						
	% of Council present:	32%	47%	42%	53%						

Guests: Sara Burns, David Colbert, Christina Rizk, Tequetta Valeriano