



New Haven / Fairfield Counties EMA

Ryan White Part A Planning Council

Joanne Montgomery & Lauren Gau, Co-Chairs

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, November 1, 2018
Start Time: 9:41 am
End Time: 11:52am
Location: Burrough's Community Center
Presiding Chair: Joanne Montgomery
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes from the October 4, 2018 meeting

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws

Staff Member Assignments

(1.0) Moment of Silence

Joanne called the meeting to order at 9:34 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were none

(4.0) Approval of September 6, 2018 Meeting Minutes

Roberta Stewart made a motion to approve the meeting minutes from September 6, 2018 and Rich Radocchia seconded it.

For: (5) Stewart, Ardila, Gau Radocchia, Garofalo

Against: (0)

Abstain: (1) Montgomery

(5.0) New Business/Old Business

- **Review the Strategic Planning and Assessment Planning Council Activity Timeline**
The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.
- **Review Implementation of Health Care Reform/National HIV/AIDS Strategy and its Impact on Ryan White**
Open enrollment on the market place will begin on November 1st and ends December 15th. The plans have seemed to become more expensive and have a much higher deductible. When we review this moving forward, we will be reviewing the explanation of benefits.



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- **Identify Datasets/needs for PSRA and coordinate with other committees to facilitate the exchange of information**

The committee discussed the In-Care NA for special populations and what do we want to find out from these clients.

1. Young MSM of color (African American and Latino) age 29 and below.
2. African American Women
3. Transgender Women

Staff presented a survey that has been newly created for San Antonio that we could use for our EMA. They will email out this survey and the PC members will suggest updates. Arvil will have the number of clients of these special populations and we will offer a \$20.00 GC for each client who completes this survey. The goal will be to survey 10% of each special population that Arvil comes back with.

Roberta Stewart made a motion to approve the survey instrument and incentive amount of \$20.00 and Rich Radocchia seconded it:

For: (5) Stewart, Ardila, Gau Radocchia, Garofalo

Against: (0)

Abstain: (1) Montgomery

- **Define One New Study and Present Results**

This was discussed above

- **Review Updated Service Category Definitions**

Staff presented the updates that were made by attendees from the October meeting. A lengthy discussion took place regarding the Food Bank/Home Delivered Meals definition. It was decided at this time to keep the definition the same however, moving forward we will look at this in greater detail.

Lauren Gau made a motion to approve the updated service category definitions and have QI update the service standard for Food Bank/Home Delivered Meals and conditions surrounding home delivered meals and Inthiany seconded it.

For: (4) Stewart, Ardila, Gau, Garofalo

Against: (1) Radocchia

Abstain: (1) Montgomery

- **Review Framework for PSRA**

Staff presented the newly run reports from the Ryan White Office for Regions 1, 3 and 4 for unduplicated client count and number of service units for substance abuse outpatient. This included data from individual sessions and group sessions only.



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- **Unresolved Parking Lot Items**

Parking Lot Summary

ITEM	STATUS
Update PCAT based on standardized data requests.	May – unduplicated client count by service category by region - Recipient June – expenditures by service category by region – Lakeisha
Ask for Medicaid Expenditures from DSS for GY 2018 in March	We will ask Charlotte to request this information for us in March to use for our 2020 PSRA process.
Request regional leads to prepare presentation on RW funded services and what they use these funds for within each service.	New

(5.0) **Announcements**
There were none

(6.0) **Adjournment**
The meeting adjourned at 11:56am

Strategic Planning and Assessment Committee Attendance Record – 2018

	Council Member	Jan	Feb	Mar	April	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	X	X	X	X	X	X	-	X	X	X
2.	Max Cisneros	A	A	A	X	A	X	-	X	A	A
3.	Cassandra Cokley	A	A	A	A	A	A	-	A	A	A
4.	<i>Christopher Cole PC Co-Chair</i>	X	X	X	X	X	X	-	A	X	A
5.	Loreen Cuiman	-	-	-	-	-	-	-	-	-	A
6.	Sabrina Delgado	A	A	A	A	A	X	-	A	A	A
7.	Thomas Evans	A	A	A	A	A	A	-	A	A	A
8.	Heather Garofalo	A	A	X	X	A	X	-	A	X	X
9.	Lauren Gau Co-Chair	X	X	X	X	X	X	-	A	X	X
10.	Heidi Jenkins	A	A	A	A	A	A	-	A	A	A
11.	Lisa Gluz	-	-	-	-	-	-	-	-	-	A
12.	Albana Lame	X	X	X	X	A	X	-	X	X	A
13.	Clara Langley	-	-	-	-	-	-	-	-	-	A
14.	Joanne Montgomery Co-Chair	X	X	X	A	X	X	-	X	X	X
15.	Raphael Muniz	A	A	A	A	A	A	-	A	A	A
16.	Richard Radocchia	-	-	-	-	X	X	-	A	X	X
17.	Christine Romanik	A	A	A	A	A	A	-	A	A	A
18.	<i>Roberta Stewart PC Co-Chair</i>	X	X	A	A	X	X	-	X	X	X
19.	Charlotte Teel	X	X	X	X	X	X	-	A	X	A
20.	Ryan White Office	X	X	X	X	X	X	-	X	X	X
	Planning Council Staff	X	X	X	X	X	X	-	X	X	X
	% of Council present:	32%	32%	32%	32%	30%	52%	-	28%	53%	32%

Guests: Sara Burns, Jennifer LoSchiavo, Charlene Lee, Sarah Lewis-Stoe, Tequetta Valeriano, Christina Rizk