



New Haven / Fairfield Counties EMA

Ryan White Part A Planning Council

Christine Romanik & Albana Lame, Co-Chairs

Quality Improvement Committee Agenda

Thursday, November 1, 2018

12:00pm – 2:00pm

Burrough's Community Center

2470 Fairfield Ave

Bridgeport, CT

(203) 334-0293

1. Moment of Silence
2. Welcome and Introductions
3. Co-Chair Announcements
4. Approval of October 4, 2018 Meeting Minutes
5. New/Old Business
 - Quality Improvement Committee Responsibilities
 - a. Discuss Service Standards – review Substance Abuse Inpatient and Outpatient
 - b. Assessment of the Administrative Mechanism Survey – Review updates made at last month's meeting
 - c. Begin Client Satisfaction Survey – we will review this January
 - d. Other committee responsibilities
6. Ryan White Office Report
7. Unresolved Parking Lot Items
- 8.

ITEM	STATUS
1. Develop a client satisfaction survey	10/4 – Joanne and Inthiany will begin this and present in January

8. Announcements

The next Quality Improvement Committee meeting will be held on Thursday, January 3, 2018 at 12:00pm

9. Adjournment

All meetings are digitally recorded for the accuracy of the information presented. The actions of these recordings will fall within the policy approved by the Planning Council on June 12, 2015.