



New Haven / Fairfield Counties EMA

Ryan White Part A Planning Council

Roberta Stewart & Christopher Cole, Co-Chairs

Planning Council Special PSRA Meeting Minutes

Meeting Date: Thursday, August 2, 2018
Start Time: 9:30 am
End Time: 1:42 pm
Location: The Burrough's Community Center
Presiding Chair: Joanne Montgomery
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes from June 15, 2018 meeting minutes

(1.0) Moment of Silence

Joanne called the meeting to order at 9:30 a.m. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(1.0) Welcome and Introduction

Joanne welcomed everyone and requested that all Planning Council and guests introduced themselves, their conflicted status and conflicts if applicable, town within the EMA and their Planning Council leadership role, if applicable.

(2.0) Co-Chair Announcements

Joanne reminded all attendees that we are recording this meeting.

(3.0) Approval of June 15, 2018 Meeting Minutes

A motion to approve the minutes was made by Roberta Stewart and seconded by Christine Romanik

For: (7) Cisneros, Cole, Stewart, Romanik, Montgomery, Teel, Gau

Against: (0)

Abstain: (4) Ardila, Delgado, Muniz, Garofalo

(4.0) FY 2019 Priority Setting and Resource Allocation Discussion/Decision

Joanne Montgomery gave a summary of the entire process, the work that has been done throughout the year to prepare for this meeting and the data that was collected.

Joanne Montgomery presented a training on the PSRA process. This training included

1. 2018 PSRA Methodology
2. 2018 Resource Allocation Methodology
3. 2018 Priority Setting Methodology

Staff presented an overview of the PSRA Fact Sheet which included:

1. Service Category Priorities 2019 vs 2018
2. Epidemiological Data for 2014, 2015 and 2016
3. Grant Awards for 2015, 2016, 2017 and 2018



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4. Client Utilization for grant years 2015-2017
5. Returned to Care and Newly Diagnosed through EIS for 2014, 2015, 2016 and 2017

The FY2019 Priority Settings Process

Joanne presented on this and it included the following:

1. Data sets that were reviewed were:
 - GY2017 Service Utilization Data – this received a weighting of 3, somewhat important
 - 2018 Non-Virally Suppressed N/A Survey – this received a weighting of 1, most important
 - 2017 In Care N/A Survey – this received a weighting of 1, most important

Roberta Stewart made a motion to accept the FY2019 priorities as set from the information above Heather Garofalo seconded it.

For: (11) Cole, Stewart, Romanik, Teel, Gau, Ardila, Delgado, Muniz, Garofalo, Lame, Jenkins

Against: (1) Cisneros

Abstain: (1) Montgomery

| Service Category | 2019 Ranking |
|---|---------------------|
| Medical Case Management | 1 |
| Outpatient/Ambulatory Medical Care | 2 |
| Food Bank/Home Delivered Meals | 3 |
| Medical Transportation | 4 |
| Mental Health Services | 5 |
| Substance Abuse Services-Outpatient | 6 |
| Housing Services | 7 |
| Emergency Financial Assistance | 8 |
| Oral Health Care | 9 |
| Health Insurance | 10 |
| Substance Abuse Services-Inpatient | 11 |
| Early Intervention Services | 12 |
| AIDS Pharmaceutical Assistance (local) | 13 |

The Resource Allocation Process

Joanne Montgomery reviewed the methodology for resource allocation. This has changed this year and was explained in detail.



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It was decided to use the undocumented number of clients in each region vs. uninsured clients which was used last year.

The following services will use the methodology as described below:

1. Oral Health – average cost per client
2. SA/Out – level funding
3. HIPCSA – average cost per client
4. Mental Health - level funding
5. Housing – level funding
6. EFA – average cost per client
7. Medical Transportation – average cost per client
8. Food Bank/Home Delivered Meals – level funding
9. SA/In – level funding

Chris Cole made a motion to approve the following resource allocation percentages and Roberta Stewart seconded it:

For: (11) Cole, Stewart, Romanik, Teel, Gau, Ardila, Delgado, Muniz, Garofalo, Lame, Jenkins

Against: (0)

Abstain: (2) Montgomery, Cisneros

| <u>Service Category (HRSA)</u> | <u>% of Request</u> |
|--|---------------------|
| Medical Transportation | 2% |
| Outpatient/Ambulatory Medical Care | 8% |
| Housing Services | 6% |
| Medical Case Management | 32% |
| Food Bank/Home Delivered Meals | 4% |
| Emergency Financial Assistance | 3% |
| Substance Abuse Services-Outpatient | 17% |
| Mental Health Services | 17% |
| Oral Health Care | 3% |
| Health Insurance Premium/Cost Sharing | 1% |
| Substance Abuse Services-Inpatient | 10% |
| AIDS Pharmaceutical Assistance (local) | 0% |
| Early Intervention Services | 0% |
| Total Services | 100% |

(5.0) Announcements

Region 1 is having a HRSA and SAMPSA 2 day training on being Trauma Informed.



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(6.0) Adjournment - The meeting adjourned at 1:42pm

(7.0) Upcoming Planning Council Meetings –

- a. SPA –Thursday, September 6th, 9:30am – 12:00pm
- b. QI –Thursday September 6th 12:00pm – 2:00pm
- c. Executive Committee - Friday, September 14th, 9:30am – 11:30am
- d. Planning Council – Friday, September 14th, 12:00pm – 2:00pm

Attendance Record

Planning Council Members:

Chris Cole, Lauren Gau, Joanne Montgomery, Roberta Stewart, Inthiany Ardila, Christine Romanik, Albana Lame, Charlotte Teel, Max Cisneros, Sabrina Delgado, Raphael Muniz, Heidi Jenkins, Heather Garofalo

Recipient:

Tom Butcher, Arvil Alicea, Beth Auerbach, Lakeisha Green

Guests:

Jennifer LoSchiavo, Nancy Kingwood, Clunie Jean-Baptiste, Kelli McDermott, Raphael Muniz, Sara Burns, Bob Sideleau, Charlene Lee, Krystal Moore, Christina Rizk, Tequetta Valeriano