



New Haven / Fairfield Counties EMA

Ryan White Part A Planning Council

Joanne Montgomery & Lauren Gau, Co-Chairs

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, April 5, 2018
Start Time: 9:49 am
End Time: 11:48am
Location: Burrough's Community Center
Presiding Chair: Lauren Gau
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes from the March 1, 2018 meeting

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws

Staff Member Assignments

(1.0) Moment of Silence

Lauren called the meeting to order at 9:35 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were none

(4.0) Approval of March 1, 2018 Meeting Minutes

Chris Cole made a motion to approve the meeting minute from March 1, 2018 and Inthiany Ardila seconded it.

For: (3) Cole, Lame, Ardila

Against: (0)

Abstain: (2) Gau, Cisneros

(5.0) New Business/Old Business

- **Review the Strategic Planning and Assessment Planning Council Activity Timeline**

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

- **Review Implementation of Health Care Reform/National HIV/AIDS Strategy and its Impact on Ryan White**

Staff presented the preliminary results of the Medical Case Manager Client Health Insurance Survey. There will be an in-depth presentation of this data during the May meeting.



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- **Review Survey Results from MCM Training**
 Survey results were favorable, and the following topics were identified as MCMs would like to see:

 1. The new medications entry in CAREWare
 2. Clients Eligibility
 3. AIDS CT application processes
 4. Training based around MCM self-care
 5. Review Ryan White eligibility form
 6. How to communicate information regarding changes in services/service providers
 7. Opioid Epidemic & HIV

- **Identify Datasets/needs for PSRA and coordinate with other committees to facilitate the exchange of information**
 Currently, the following regions have submitted their surveys back to staff:
 Stamford/Norwalk, Waterbury, Danbury and we're still waiting on New Haven and Bridgeport. During May's meeting, staff will present all results.

- **Review Framework of PSRA**
 We discussed the statewide needs assessment that is currently being done and we're hopeful to find out the status of this. Two months ago, the needs assessment committee was still making changes to the questions and they are meeting again on April 18th and we will have more information at that time.

- **By Law Review and Update**
 Staff presented the current by-laws and discussed updates taking into consideration the new policies and procedures that are being developed based on HRSA site visit standings.

- **Review Scope of Work for Next Year – Finalize PCAT with PSRA meeting on Thursday, August 2, 2018.**
 Staff discussed the 2018 PCAT and it was updated to reflect adding 'defining one new study and present results' to September as well. This will be presented during the Executive Committee meeting next week.

- **Unresolved Parking Lot Items**

Parking Lot Summary

ITEM	STATUS
Medicaid Expenditures by Service Categories from DSS	Charlotte will request this data from DSS 8/4/16. 9/1/16 – we are still awaiting this data. Update: Charlotte is going to look into this request again, she is not sure they will be able to identify the service categories. 11/3: Charlotte will make a detailed request for their data programmer in January so they can use the new numbers for this upcoming fiscal year. 2/2 – Charlotte suggested that we ask for data from 2016. 3/2 –



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	Staff e-mailed Charlotte the service categories that are funded to add to her data request. 4/6 – Charlotte received an e-mail back from the person running this report to sit down and talk about it. Charlotte is continuing to work on this 10/5. Charlotte continues to work on this 11/2
EIS Service Delivery Model	New

(5.0) **Announcements** - There were none.

(6.0) Adjournment

The meeting adjourned at 11:48am

Strategic Planning and Assessment Committee Attendance Record – 2018

	Council Member	Jan	Feb	Mar	April	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	X	X	X	X						
2.	Steven Bonell	A	A	A	A						
3.	Marvin Brown	A	A	A	A						
4.	Max Cisneros	A	A	A	X						
5.	Cassandra Cokley	A	A	A	A						
6.	<i>Christopher Cole PC Co-Chair</i>	X	X	X	X						
7.	Wallace Daniels	A	A	A	A						
8.	Sabrina Delgado	A	A	A	A						
9.	Thomas Evans	A	A	A	A						
10.	Heather Garofalo	A	A	X	X						
11.	Lauren Gau Co-Chair	X	X	X	X						
12.	Ryan Grant	A	A	A	A						
13.	Heidi Jenkins	A	A	A	A						
14.	Albana Lame	X	X	X	X						
15.	Clara Langley	A	A	A	A						
16.	Gerald Lewis	A	A	A	A						
17.	Joanne Montgomery Co-Chair	X	X	X	A						
18.	Raphael Muniz	A	A	A	A						
19.	Christine Romanik	A	A	A	A						
20.	Mark Sanchez	A	A	A	A						
21.	<i>Roberta Stewart PC Co-Chair</i>	X	X	A	A						
22.	Charlotte Teel	X	X	X	X						
23.	Ryan White Office	X	X	X	X						
	Planning Council Staff	X	X	X	X						
	% of Council present:	32%	32%	32%	32%						

Guests: Sara Burns, Jean Brown