



New Haven / Fairfield Counties EMA

Ryan White Part A Planning Council

Joanne Montgomery & Lauren Gau, Co-Chairs

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, November 2, 2017
Start Time: 9:41 am
End Time: 11:48am
Location: Burrough's Community Center
Presiding Chair: Joanne Montgomery
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes from the October 5, 2017 meeting

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws

Staff Member Assignments

(1.0) Moment of Silence

Joanne called the meeting to order at 9:41 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

(4.0) Approval of October 5, 2017 Meeting Minutes

Joanne made a motion to approve the meeting minute from October 5, 2017 and Albana Lame seconded.

For: (4) Gau, Cole, Lame, Garofalo

Against: (0)

Abstain: (3) Teel, Montgomery, Stewart

(5.0) New Business/Old Business

- **Review the Strategic Planning and Assessment Planning Council Activity Timeline**

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

- **Review and Update Service Category Definitions**

Staff presented the updated service category definitions and the updates that were made based on suggestions from last month's meeting. The biggest change is the client eligibility component added at the beginning of the document which applies to all service category definitions except for MCM which is defined separately.



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Chris Cole made a motion to approve the updated 2017 Service Category Definitions and Albana Lame seconded.

For: (9) Gau, Cole, Lame, Garofalo, Teel, Montgomery, Stewart, Teel, Montgomery

Against: (0)

Abstain: (0)

- **Review and Update 2018 Directives to the Ryan White Office**

Staff presented the updated 2018 Directives based on suggestions from last month's meeting. The addition of 2 new directives: rapid reallocation process and carryover request was reviewed. The carryover request directive was removed.

Chris Cole made a motion to approve the updated 2018 Directives and Charlotte Teel seconded.

For: (9) Gau, Cole, Lame, Garofalo, Teel, Montgomery, Stewart, Teel, Montgomery

Against: (0)

Abstain: (0)

- **Review implementation of Health Care Reform/National HIV/AIDS Strategy and its impact on RW** – and update on the open enrollment period was given

- **Review Framework of PSRA** – The state will be doing a needs assessment that we will use and be able to pull out our EMAs data and we will be updating our other data sets that are outdated.

- **Review Comprehensive Plan**

This was done last month which included the HRSA review that was given.

- **MCM Client Health Insurance Survey**

1. Arvil identifies all unduplicated clients in each region
2. Survey runs April 1st – April 30th for clients
3. Staff reviewed the survey and attendees thought the questions were accurate. We will revisit this in the new year.

- **Define One New Study and Presents Results**

Staff presented the information from the data request that was made to the Ryan White office. This data focused on EIS, Returned to Care and Newly Diagnosed and the demographics of all clients within the EMA. The presentation showed the various groupings of clients who fall into the same demographic to identify special populations the new study would target in a needs assessment. Attendees would like to see a break out of RTC and NTC from this report and viral suppression rates. The Ryan White Office is going to send each region their client lists from this report and these clients will then be identified in those categories.



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A concern regarding EIS, it's funding source and the clients that are served. Another discussion took place regarding Pathways to Care. The linkage between services and viral suppression needs to be looked at. A suggestion was heard that we may want to look at Newly Diagnosed clients and the services they have touched within a 6-month period. This will be discussed in the future.

Parking Lot Summary

ITEM	STATUS
Medicaid Expenditures by Service Categories from DSS	Charlotte will request this data from DSS 8/4/16. 9/1/16 – we are still awaiting this data. Update: Charlotte is going to look into this request again, she is not sure they will be able to identify the service categories. 11/3: Charlotte will make a detailed request for their data programmer in January so they can use the new numbers for this upcoming fiscal year. 2/2 – Charlotte suggested that we ask for data from 2016. 3/2 – Staff e-mailed Charlotte the service categories that are funded to add to her data request. 4/6 – Charlotte received an e-mail back from the person running this report to sit down and talk about it. Charlotte is continuing to work on this 10/5. Charlotte continues to work on this 11/2
EIS Service Delivery Model	New

(5.0) Announcements

MFAPP is having their Red Ribbon Gala at 6:00pm on Saturday, November 4th.

(6.0) Adjournment

The meeting adjourned at 11:48am

Strategic Planning and Assessment Committee Attendance Record – 2017

	Council Member	Jan	Feb	Mar	April	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	X	A	A	A	A	A	-	-	A	



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2.	Steven Bonell	-	-	-	-	A	A	-	-	A	
3.	Marvin Brown	-	-	-	-	-	X	-	-	A	
4.	Cassandra Cokley	A	A	A	A	A	A	-	-	A	
5.	<i>Christopher Cole PC Co-Chair</i>	X	X	A	A	A	X	-	-	X	X
6.	Wallace Daniels	-	-	-	-	-	A	-	-	A	
7.	Sabrina Delgado	A	A	A	A	A	A	-	-	X	
8.	Thomas Evans	-	-	-	-	A	A	-	-	A	
9.	Heather Garofalo	X	X	X	A	X	A	-	-	X	X
10.	Lauren Gau Co-Chair	X	A	X	X	X	X	-	-	X	X
11.	Ryan Grant	-	-	-	-	A	A	-	-	A	
12.	Heidi Jenkins	A	A	A	A	A	A	-	-	A	
13.	Albana Lame	-	-	-	-	X	X	-	-	X	X
14.	Clara Langley	-	-	-	-	A	A	-	-	A	
15.	Gerald Lewis	A	A	A	A	A	A	-	-	A	
16.	Joanne Montgomery Co-Chair	X	X	A	X	X	X	-	-	A	X
17.	Christine Romanik	A	A	X	A	A	A	-	-	A	
18.	Mark Sanchez	A	A	A	A	A	A	-	-	A	
19.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X	X	X	X	-	-	A	X
20.	Charlotte Teel	A	X	X	X	X	X	-	-	X	X
21.	Ryan White Office	X	X	X	X	X	X	-	-	A	X
	Planning Council Staff	X	X	X	X	X	X	-	-	X	X
	% of Council present:	40%	33%	33%	27%	30%	38%	-	-	30%	

Guests: Sara Burns