

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Roberta Stewart & Chris Cole, Co-Chairs

Planning Council Special PSRA Meeting Minutes

Meeting Date: Thursday, August 3, 2017
Start Time: 9:31 am
End Time: 1:30 pm
Location: The Burrough's Community Center
Presiding Chair: Chris Cole
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes from June 9, 2017 meeting minutes

(1.0) Moment of Silence

Chris called the meeting to order at 9:31 a.m. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(1.0) Welcome and Introduction

Chris welcomed everyone and requested that all Planning Council and guests introduced themselves, their conflicted status and conflicts if applicable, town within the EMA and their Planning Council leadership role, if applicable.

(2.0) Co-Chair Announcements

Chris reminded all attendees that we are recording this meeting. Also he reviewed the goal of today's meeting and the expectations for healthy discussions. He also reminded all attendees that the Friday, August 11th Planning Council meetings have been cancelled and we would see everyone back in September.

(3.0) Approval of June 9, 2017 Meeting Minutes

A motion to approve the minutes was made by Joanne Montgomery and seconded by Christine Romanik

For: (7) Brown, Cole, Ryan, Langley, Stewart, Gau, Lame

Against: (0)

Abstain: (7) Delgado, Lewis, Ardila, Evans, Sanchez, Grant, Romanik

(4.0) FY2016 Carryover Review and Approval

Staff explained the carryover process.

Chris Cole made a motion that all carryover funds are allocated equally to all 5 regions for labs for PLWHA and Joanne Montgomery seconded it:

For: (14) Brown, Cole, Ryan, Langley, Stewart, Gau, Lame, Delgado, Lewis, Ardila, Evans, Sanchez, Grant, Romanik

Against: (0)

Abstain: (1) Charlotte Teel

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(5.0) FY 2017 Priority Setting and Resource Allocation Discussion/Decision

Staff gave a summary of the entire process, the work that has been done throughout the year to prepare for this meeting and the data that was collected.

Joanne Montgomery presented a training on the PSRA process. This training included

1. The Roles of the CEO, Grantee and Planning Council
2. Detailed listings of Planning Council Responsibilities and Processes.
3. Priority Setting and Resource Allocation Guidance.

Lauren Gau presented the MCM Health Insurance Survey results for 2017. This included the following:

1. Total clients surveyed by region
2. Focus on the uninsured number was explained

Joanne Montgomery presented 2017 N/A survey done by MCMs in the region. This included the following:

1. Total clients surveyed by region
2. Client results of important services
3. Remarks about services they would like to have

Joanne also presented an overview of the PSRA Fact Sheet which included:

1. Service Category Priorities 2018 vs 2017
2. Epidemiological Data for 2014, 2015 and 2016
3. Grant Awards for 2015, 2016 and 2017
4. Client Utilization for grant years 2014-2017
5. Returned to Care and Newly Diagnosed for 2014 and 2015 and 2016

The Priority Settings Process

Joanne presented on this and it included the following:

1. Data sets that were reviewed were:
 - 2015 In Care Needs Assessment, Quick Survey
 - QI Pathways Average for Newly RX/Return
 - GY2016 Service Utilization Data
 - 2017 N/A Survey

From the list of all of the datasets above, attendees discussed how to weigh each dataset with a 1, 3 or a 5. With 1 being the highest weighed and 5 being the lowest weighed. From this discuss the following Priorities were set.

Roberta Stewart made a motion to accept the FY2018 priorities as set from the information above. Clara Langley seconded it.

For: (15) Brown, Cole, Ryan, Langley, Stewart, Gau, Lame, Delgado, Lewis, Ardila, Evans, Sanchez, Grant, Romanik, Teel

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Against: (0)

Abstain: (0)

Service Category	2018 Ranking
Medical Case Management	1
Food Bank/Home Delivered Meals	2
Outpatient/Ambulatory Medical Care	3
Housing Services	4
Mental Health Services	5
Medical Transportation	6
Oral Health Care	7
Early Intervention Services	8
Emergency Financial Assistance	9
Health Insurance	10
AIDS Pharmaceutical Assistance (local)	11
Substance Abuse Services-Outpatient	12
Substance Abuse Services-Inpatient	13

The Resource Allocation Process

Joanne Montgomery reviewed the methodology for resource allocation. This has changed this year and was explained in detail.

Cost per client across the regions was also considered and used in the methodology.

Staff presented the actual numbers and applied the new methodology so attendees could see all impacts on the regions for GY2018.

Chris Cole made a motion to approve the following resource allocation percentages and Roberta Stewart seconded it:

For: (15) Brown, Cole, Ryan, Langley, Stewart, Gau, Lame, Delgado, Lewis, Ardila, Evans, Sanchez, Grant, Romanik, Teel

Against: (0)

Abstain: (1) Montgomery

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Service Category (HRSA)	% of Request
Medical Transportation	2%
Outpatient/Ambulatory Medical Care	10%
Housing Services	6%
Medical Case Management	29%
Food Bank/Home Delivered Meals	4%
Emergency Financial Assistance	3%
Substance Abuse Services-Outpatient	17%
Mental Health Services	14%
Oral Health Care	3%
Health Insurance Premium/Cost Sharing	1%
Substance Abuse Services-Inpatient	10%
AIDS Pharamaceutical Assistance (local)	0%
Early Intervention Services	0%
Total Services	100%

(6.0) Announcements

There were none

(7.0) Adjournment - The meeting adjourned at 1:00pm

(8.0) Upcoming Planning Council Meetings –

- a. SPA –Thursday, September 7th, 9:30am – 12:00pm
- b. QI –Thursday September 7th 12:00pm – 2:00pm
- c. Executive Committee - Friday, September 15th, 9:30am – 10:30am
- d. M/F – Friday, September 15th, 10:30am – 11:30am
- e. Planning Council – Friday, September 15th, 12:00pm – 2:00pm

Attendance Record

Planning Council Members:

Chris Cole, Ryan Grant, Lauren Gau, Joanne Montgomery, Roberta Stewart, Thomas Evans, Inthiany Ardila, Mark Sanchez, Gerald Lewis, Marvin Brown, Clara Langley, Christine Romanik, Albana Lame, Charlotte Teel

Receptient:

Tom Butcher, Arvil Alicea, Beth Auerbach

Guests:

Jennifer LoSchiavo, Nancy Kingwood, Clunie Jean-Baptiste, Sara Burns, Ralphael Muniz