

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Heidi Jenkins & Joanne Montgomery, Co-Chairs

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, September 1, 2016
Start Time: 9:31 am
End Time: 11:58 am
Location: Burrough's Community Center
Presiding Chair: Heidi Jenkins
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes from the August 4, 2016 meeting

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws

Staff Member Assignments

(1.0) Moment of Silence

Heidi called the meeting to order at 9:31 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were none

(4.0) Approval of August 4, 2016 Meeting Minutes

A motion to approve the August 4, 2016 SPA committee minutes was made by Joanne Montgomery and Chris Cole seconded it.

For: (6) Cole, Briggs, Jenkins, Montgomery, Gau, Torres

Against: (0)

Abstain: (1) Romanik

(5.0) New Business/Old Business

- **Review the Strategic Planning and Assessment Planning Council Activity Timeline**
The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.
- **Review implementation of Health Care Reform/National HIV/AIDS Strategy and its impact on RW**
Staff presented the Medical Case Management Health Insurance Survey from last year and the committee reviewed this and made updates to better collect the data that is needed for PSRA:
 - Keep Uninsured and ask why

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1. CIPA Discussion:

- Attendees discussed the uninsured number for ‘over income/cannot afford private’ number of clients – these clients should be followed up on and assisted through the CIPA process.
 - Change ‘over income for public assistance...’ to ‘over income for Medicaid (husky)...’
 - Result updated: Uninsured to ‘All Insured’ and CADAP to read, ‘From all uninsured, how many have CADAP?’, All ACA Plans, from all ACA plans how many use CIPA, remove ‘exchange’ from title. Medicare ONLY – ‘of those who have Part A and B, how many have Part D?’, ‘from the clients who have private insurance, how many also have CAPAP?’, Private Insurance, Not from ACA (E.G. Employer/spouse paid.
 - A question was asked as to how to remove all duplicates client from the results?
 - Out of this discussion, it was recommended that all MCMs have CIPA training so everyone is consistent in the process and the data they are collecting.
 - It was decided that staff will provide training on CIPA and the MCM Health Insurance Survey during the SPA meeting on January 5, 2017 for medical case managers in our region.
 - This survey will include all clients who received a part A service regardless of what part they are case managed by from
 - The survey will run from March 1, 2017 – April 28, 2017 for clients who received any part A service from 2/1/2016 – 1/31/2017.
- **Review Framework of PSRA**
The committee discussed the process that’s been in place for the past 20 years and the possibility that it may be a good time to re-evaluate the entire system and rebuilding it back to be more relevant. Staff also presented the Care Continuum for the EMA from CAREWare including Diagnosed, EIS, and Newly Diagnosed totals from 3/1/15 – 2/29/16. There were 18 EIS Newly Diagnosed and we also looked at the retained to care over a 2-year period, linked to care for a 1-year period, and Virally Suppressed for a 1-year period. We also looked at the Care Continuum that was presented during the PSRA process which represents prevalence not incidents. Heidi will speak with her staff at DPH regarding the 30% of people out of care through 2014. Staff will update the HIV Continuum to reflect the state results vs. EMA results.
 - **Review Comprehensive Plan** – we are still waiting on the final Statewide Comprehensive Plan, there is currently a draft plan completed. This is due on September 30, 2016.
 - **Unresolved Parking Lot Items**

Parking Lot Summary

ITEM	STATUS
Medicaid Expenditures by Service Categories from DSS	Charlotte will request this data from DSS 8/4/16. 9/1/16 – we are still awaiting this data. Update: Charlotte is going to look into this request again, she is not sure they will be able to identify the service categories.

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Review Our Portion of the Statewide Comprehensive Plan When it's complete	In process – still waiting on the Statewide Comprehensive Plan 8/4. The Plan has a deadline of 9/30 so we will discuss this at our next meeting.
Directives - What type of evidence do we have or need to prove that the regional funding allocations are working or not working	In process - We discussed this on 8/4 and thought the number of MCM clients would be the number to focus on. A lengthy discussion was heard from all regions represented at the meeting on funding pathways for services received in their region. We will continue to discuss this.
FPL Eligibility for Ryan White Services	In process - Staff has sent this request to Sera Morgan at HRSA and is waiting to hear back.
Undocumented Numbers in CT from DPH	In process– 9/1: Heidi was unable to find anything from DPH to capture this number but there was an estimate. The number of undocumented clients in Part A are 200. The state estimates 3% of our number which would be 180 according to the state. We are at 8% in RW part A. We will continue to discuss this.

(6.0) Announcements

Joanne asked if we could move our meeting back to a 10:00am start time. At this time, we will continue to meet at 9:30am.

(8.0) Adjournment

The meeting adjourned at 11:58am

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Strategic Planning and Assessment Committee Attendance Record – 2016

	Council Member	Jan	Feb	Mar	April	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	-	-	A	A	A	A	A	A		
2.	Bradford Briggs	-	-	-	X	A	X	X	X		
3.	<i>Christopher Cole PC Co-Chair</i>	A	X	X	X	X	X	X	X		
4.	Sabrina Delgado	A	A	A	A	A	A	A	A		
5.	Heather Garofalo	X	X	X	A	X	A	X	A		
6.	Pat Kelly	A	A	A	A	A	A	A	A		
7.	Heidi Jenkins Co-Chair	X	A	A	A	A	A	X	X		
8.	Gerald Lewis	-	-	-	-	-	A	A	A		
9.	Ralphael Muniz	A	A	A	A	A	A	A	A		
10.	Joanne Montgomery Co-Chair	X	X	X	X	X	X	A	X		
11.	Jackie Robertson	A	A	A	A	A	A	A	A		
12.	Christine Romanik	A	A	A	A	A	A	A	X		
13.	Mark Sanchez	A	A	A	A	A	A	A	A		
14.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X	X	X	X	X	A		
15.	Charlotte Teel	X	X	X	X	X	X	A	A		
16.	Lauren Gau	X	X	X	X	X	X	X	X		
17.	Dennis Torres	X	A	X	X	A	X	X	X		
	Ryan White Office	X	X	X	X	X	X	X	X		
	Planning Council Staff	X	X	X	X	X	X	X	X		
	% of Council present:	44%	33%	37%	30%	35%	37%	39%	41%		

Guests: Sara Burns, Albana Lame