



Alex Ortiz & Raphael Muniz, Co-Chairs

Membership/Finance Committee Agenda

Friday, January 8, 2016

10:30 am – 11:30 am

Burrough’s Community Center

2470 Fairfield Avenue, Bridgeport, CT

(203) 334-0293

1. Moment of Silence
2. Welcome and Introductions
3. Co-Chair Announcements
4. Approval of the November 13, 2015 Minutes
5. New/Old Business
 - a. Review the Membership/Finance Committee Planning Council Activity Timeline (PCAT)
 - b. Review Scope of Work for Next Year
 - c. Manage Membership Application Process
 - d. Review PC Member Attendance
 - e. Analyze PC membership for Federal Reflectiveness Mandate
 - f. Review Planning Council Feedback/Feedback Form
 - g. Assist with Membership Recruitment Campaign
 - h. Review Planning Council Co-Chair Application Process and Applications Received
 - i. Grantee Report –
 - Review Expenditures By Service Category

6. Unresolved Parking Lot Items

ITEM	STATUS
Review Updated Planning Council Application	This will be done at today’s meeting
Refresh/Redesign the PC feedback form in the New Year	Not yet started
Update PCAT with most recent numbers regarding our Reflectiveness from DPH each year	Not yet started

7. Announcements
8. The next M/F meeting is February 12, 2016 from 10:30 am – 11:30am (Burrough’s Community Center).

All meetings are digitally recorded for the accuracy of the information presented. The actions of these recordings will fall within the policy approved by the Planning Council on June 12, 2015.