

# Ryan White EMA Planning Council

New Haven and Fairfield Counties



Heidi Jenkins & Joanne Montgomery, Co-Chairs

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## Strategic Planning & Assessment Committee Meeting Minutes

**Meeting Date:** Thursday, September 3, 2015  
**Start Time:** 10:06am  
**End Time:** 11:55am  
**Location:** Burrough's Community Center  
**Presiding Chair:** Joanne Montgomery  
**Recorder:** Sara Seaburg

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### Summary of Committee Business Votes

- Approval of Minutes from the August 6, 2015 meeting

### Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws

### Staff Member Assignments

#### (1.0) Moment of Silence

Joanne called the meeting to order at 10:06 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

#### (2.0) Welcome and Introduction

All participants introduced themselves.

#### (3.0) Co-Chair Announcements

Joanne spoke to all attendees regarding expanding the length of this meeting from 9:00am – 12:00pm starting in October and running through fiscal year end in February.

Joanne Montgomery made a motion to extend the SPA Committee meeting from 9:00am – 12:00pm and Roberta Stewart seconded it.

**For: (6)** Teel, Cole, Jenkins, Stewart, Montgomery, Torres

**Against: (0)**

**Abstain: (0)**

#### (4.0) Approval of August 6, 2015 Meeting Minutes

A motion to approve the August 6, 2015 minutes was made by Chris Cole and seconded by Heidi Jenkins

**For: (6)** Teel, Cole, Jenkins, Stewart, Montgomery, Torres

**Against: (0)**

**Abstain: (0)**

#### (5.0) New Business/Old Business

- **Review the Strategic Planning and Assessment Planning Council Activity Timeline**

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.



- **Review implementation of Health Care Reform/National HIV/AIDS Strategy and its impact on RW**

Jeff presented a summary that identifies the 5 Major Changes in the National HIV/AIDS Strategy since 2010. These included:

1. PrEP- Pre-Exposure Prophylaxis
2. Affordable Care Act
3. HIV Testing and Treatment
4. Improving HIV Care Continuum Outcomes is a Priority
5. Research is Unlocking New Knowledge and Tools

- **Review Framework of PSRA: PSRA Process Discussion (SPA Adhoc)**

A. Datasets for the priority setting process were identified as the following pillars:

1. Global Needs Assessment – suggestions:
  - a. focus groups
  - b. possibly separating out the core and support services
  - c. provider survey
  - d. Please use datasets that ask the same questions. It's difficult to use data that asks different questions and weigh it appropriately.
  - e. Newly diagnosed that links directly back to the Continuum of Care
2. QM Data – any data that we can request from the Grantee from site visits.
3. Consumer Input – (could be in a NA component) consumer forums? Same survey taken by both providers and consumers separately was a suggestion that was made.
4. Utilization
5. Continuum of Care

- **Review the Comprehensive Plan**

The Guidance for the Comprehensive Plan came out June 19<sup>th</sup>. The DPH may be able to work with our Planning Council on this since the components have already been done by CHPC. The question was asked about how we share this information throughout all committees. We would need to know that the actual data request is being made of our EMA and a request was made to see a copy of the last plan that was done. A thought was heard that we should have our own plan and then the other areas can pull from our plan to help contribute to the integrated plan. The Grantee and Staff will reach out to Gina who is one of the co-chairs of the CHPC as a DPH representative concerning this.

- **EIS – Newly Diagnosed Data presented for FY2015**

Jeff presented this data broken out by region which included:

1. Data by Race and Ethnicity, Gender, HIV Risk Factor, Age and HIV Status
2. Also broken out by newly diagnosed, out of care and returned to care for each of the above population.
3. The totals were the following for the entire EMA:
  - 18 new diagnosed
  - 131 out of care
  - 114 returned to care



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Attendees would like to know the methodology used for collecting this data and made that request of the Grantee. This data was requested to verify that the MAI dollars that is put into the EIS program is being put in the right area. The attendees felt that after seeing this information that we are establishing a baseline of this data moving forward.

- **AOMC and MCM Data Presented for FY 2013/2014 for Part A Only**

Jeff presented this data which included the following:

1. FY2013 and FY2014 MCM unduplicated clients by region
2. FY2013 and FY2014 AOMC unduplicated clients by region
3. Jeff will update the entire spreadsheet with this updated data along with Heidi's updated data from the DPH and the EPI and we will look at this again during the Directives task at next month's SPA meeting.

- **Unresolved Parking Lot Items**

1. Present program Income information regarding reimbursement for services by region.
2. A Circle of Care new model will be created and addressed in the annual PSRA process. This will be done in July during the PSRA meeting.
3. Revisit Health Insurance Premium & Cost Sharing Assistance Service Category. – Heidi shared more information concerning where the DPH is in this process. They are working with their staff attorneys and looking at what other states are doing regarding these reimbursement checks being disbursed. They have also made recommendations that will ensure this does not continue moving forward. Staff is going to draft a letter to CIPA and will have this completed by Tuesday, September 8, 2015.
4. Can we see a breakdown of program income brought into the Ryan White Part A program by service category and Region? This information is incomplete at this time we will continue to look into this.
5. Can Staff report back to the committee the definition of PROGRAM INCOME? Jeff presented the program income definition as defined by the FY2016 Part A Grant Guidance during this meeting and a detailed discussion took place. The discussion centered on how to report this income; that it is contract specific and it is a very complicated process. This only concerns Part A clients and how much income comes from Medicaid, Medicare, sliding scale, etc. and where does this money go? Staff asked Charlotte Teel our DSS representative if she can collect Medicaid data on this. HRSA asks that the program income be put back into services that with help PLWHA. It was mentioned that this data would be good to see but not to be used during the PSRA process.

**(6.0) Announcements**

There were none

**(8.0) Adjournment**

The meeting adjourned at 11:58 am.

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**Strategic Planning and Assessment Committee Attendance Record – 2015**

	<b>Council Member</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>
1.	Ric Browne	A			A	A	A	X	A		
2.	Christopher Cole	A			X	X	X	X	X		
3.	Sabrina Delgado	A			A	A	A	A	A		
4.	Patricia Ducatel	-			X	A	A	A	A		
5.	Heather Garofalo	X			A	X	X	X	A		
6.	<b>Heidi Jenkins Co-Chair</b>	X			X	X	X	X	X		
7.	Tom Kidder	X			X	X	X	A	A		
8.	Kenneth McLellan	X			X	A	A	A	A		
9.	<b>Joanne Montgomery Co-Chair</b>	X			X	X	X	X	X		
10.	Raphael Muniz	A			A	A	A	A	A		
11.	Alex Ortiz	A			A	A	A	A	A		
12.	Johnny Rivera	-	-	-	X	A	A	A	A		
13.	Jackie Robertson	A			A	A	A	A	A		
14.	Christine Romanik	A			A	A	A	A	A		
15.	Mark Sanchez	A			A	A	A	A	A		
16.	<i>Roberta Stewart PC Co-Chair</i>	X			X	X	X	X	X		
17.	Charlotte Teel	A			A	X	X	X	X		
18.	Ken Teel	-			A	A	A	A	A		
19.	Lauren Tierney	X			X	X	X	X	A		
20.	Dennis Torres	A			X	X	X	X	X		
	Ryan White Office	X			X	X	X	X	X		
	Planning Council Staff	X			X	X	X	X	X		
	% of Council present:	40%			50%	41%	45%	43%	30%		