

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Heidi Jenkins & Joanne Montgomery, Co-Chairs

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, August 6, 2015
Start Time: 10:02am
End Time: 11:55am
Location: Burrough's Community Center
Presiding Chair: Heidi Jenkins
Recorder: Thomas Schucker

Summary of Committee Business Votes

- Approval of Minutes from the June 4, 2015 meeting

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws

Staff Member Assignments

(1.0) Moment of Silence

Heidi called the meeting to order at 10:02 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were none

(4.0) Approval of June 4, 2015 Meeting Minutes

A motion to approve the June 4, 2015 minutes was made by Chris Cole and seconded by Roberta Stewart

For: (7) Jenkins, Cole, Stewart, Tierney, Torres, Montgomery, Garafalo

Against: (0)

Abstain: (1) Brown

(5.0) New Business/Old Business

- **Review the Strategic Planning and Assessment Planning Council Activity Timeline**

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

- **Review implementation of Health Care Reform/National HIV/AIDS Strategy and its impact on RW**

Jeff presented a 1 page summary of a "need-to-know" for the National HIV/AIDS Strategy.

- **Review MCM crosswalk with clients enrolling in ACA programs**

a. Jeff presented the results of the MCM survey for clients enrolling in ACA programs. ACA has impacted our clients minimally, only 109 clients are enrolled in ACA programs.



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- b. Can we ask regions how many un-insurable clients they are providing services to, why they are un-insurable and what are the barriers they are facing to serve this population?

- **Review Framework of PSRA: PSRA Process Discussion (SPA Adhoc)**
 - MAI funding and the service utilization data that correlates with this funding for unduplicated client counts.
 - Data of clients in care during a grant year and how many are “lost to care” and out of care. Define what out of care is and mimic the Part B definition.
 - Tom and Part A staff brought to the meeting (as requested at the adhoc committee) demographics for the MAI funding. It was directed by the co-chair that the data be presented to the next adhoc committee meeting. The report was given to staff at this meeting. This data will be used to determine how the MAI funding will be used with the MAI data.
 - An LGBTQ discussion took place and the conference being held to discuss issues as it pertains to the Part A program.
 - What is the mission of the adhoc committee was asked. The committee needs to define what material the adhoc committee should be reviewing and how it’s not an extended SPA meeting. The mission should be “how do we collect data for the 2017 PSRA process” and which data sets are relevant for this process.
 - Data Set Discussions Priority Setting Data
NHFF PC will conduct its own Needs Assessment. Committee will request technical assistance in developing questions. Staff can bring sample instruments from multiple jurisdictions. Grantee gave suggestions that the adhoc committee determine what type of data they would like to review during the needs assessment process and then develop or determine tools that will address these needs.

- **Review the Comprehensive Plan**

Jeff presented the 2015 Statewide Integrated HIV Prevention and Care Assessment. Jeff also discussed the main points from the Comprehensive Plan Guidance released from HRSA.

- **Unresolved Parking Lot Items**
 1. For the PSRA Process: Please use datasets that ask the same questions. It’s difficult to use data that asks different questions and weigh it appropriately.
 2. Present program Income information regarding reimbursement for services by region.
 3. A Circle of Care new model will be created and addressed in the annual PSRA process. This will be done in July during the PSRA meeting.
 4. Revisit Health Insurance Premium & Cost Sharing Assistance Service Category.
 5. Can we see a breakdown of program income brought into the Ryan White Part A program by service category and Region?
 6. Can Staff report back to the committee the definition of PROGRAM INCOME?

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(6.0) Announcements

There were none

(8.0) Adjournment

The meeting adjourned at 11:55 am.

Strategic Planning and Assessment Committee Attendance Record – 2015

	Council Member	Jan	Feb	Mar	April	May	June	Aug	Sept	Oct	Nov
1.	Ric Browne	A			A	A	A	X			
2.	Christopher Cole	A			X	X	X	X			
3.	Sabrina Delgado	A			A	A	A	A			
4.	Patricia Ducatel	-			X	A	A	A			
5.	Heather Garofalo	X			A	X	X	X			
6.	Heidi Jenkins Co-Chair	X			X	X	X	X			
7.	Tom Kidder	X			X	X	X	A			
8.	Kenneth McLellan	X			X	A	A	A			
9.	Joanne Montgomery Co-Chair	X			X	X	X	X			
10.	Raphael Muniz	A			A	A	A	A			
11.	Alex Ortiz	A			A	A	A	A			
12.	Johnny Rivera	-	-	-	X	A	A	A			
13.	Jackie Robertson	A			A	A	A	A			
14.	Christine Romanik	A			A	A	A	A			
15.	Mark Sanchez	A			A	A	A	A			
16.	Robert Sideleau	A			A	A	A	A			
17.	<i>Roberta Stewart PC Co-Chair</i>	X			X	X	X	X			
18.	Charlotte Teel	A			A	X	X	X			
19.	Ken Teel	-			A	A	A	A			
20.	Lauren Tierney	X			X	X	X	X			
21.	Dennis Torres	A			X	X	X	X			
	Ryan White Office	X			X	X	X	X			
	Planning Council Staff	X			X	X	X	X			
	% of Council present:	40%			50%	41%	45%	43%			