

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Ric Browne & Christine Romanik, Co-Chairs

Quality Improvement Meeting Minutes

Meeting Date: Thursday, August 6, 2015
Start Time: 12:10 pm
End Time: 1:36 pm
Location: Burrough's Community Center
Presiding Chair: Christine Romanick
Recorder: Thomas Schucker

Summary of Committee Business Votes

- Approval of Minutes from the June 4, 2015 meeting

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws
- Provide ideas for 2014 PCAT for the Quality Improvement Committee

(1.0) Moment of Silence

Christine called the meeting to order at 12:10 pm. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(1.0) Welcome and Introduction

All participants introduced themselves.

(2.0) Co-Chair Announcements

There were no co-chair announcements

(3.0) Approval of June 4, 2015 QI Meeting Minutes

A motion to approve the minutes from June 4, 2015 was made by Roberta Stewart and seconded by Ken Teel

For: (2) Jenkins, Stewart

Against: (0)

Abstain: (2) Teel, Romanik

(4.0) New Business/Old Business

- **Review 2015 PCAT (Planning Council Activity Timeline)**
The committee reviewed the QI Planning Council Activity Timeline and the committee is right on track with all tasks.
- **Review Annual Quality Improvement Plan**
 1. **Tracy and Rhonda presented data on QM monitoring:**
 - i. 31 provider sites were visited from mid-April through last week of May 2014.
 - ii. 1155 charts were reviewed in total.
 - iii. The Percent of Charts Reviewed were as follows: 100% review of EIS; 30% of OAMC, MCM; 20% SA-OP, MH, Oral, HIPCSA, ; 20% support services

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- iv. It also included a summary of the findings, service standard scores by service category from for core services from 2005-2014, how this data impacts the pathway to care for EIS newly diagnosed, EIS return to care and MCM return to care.
- v. Lastly it included where our EMA stands in regards to the HIV Care Continuum using QI outcomes.

- **Review Service Standards**

1. Suggestion from QI Contractor is to differentiate between SA-Inpatient and SA-Outpatient to create new indicators for both. Both service category service definitions are the same.

(5.0) Grantee Report

Tom Butcher reported on:

Review of QI Monitoring results for the committee that was presented previously in the meeting.

(6.0) Unresolved Parking Lot Items

- Present the regional PDSA on Syphilis and the baseline from the previous year based on the QM site visit report. In December we will present the results of the PDSA from the EMA.
- Can grantee provide Pathways to Care with Service Standards data?

(7.0) Announcements

The next Quality Improvement meeting is September 3, 2015 from 12:00pm – 2:00 p.m. (Burrough's Community Center).

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Quality Improvement Committee Attendance 2015

	Planning Council Member	Jan	Feb	Mar	Apr	May	June	Aug	Sept	Oct	Nov
1.	Ric Browne Co-Chair	X			X	X	X	A			
2.	Christopher Cole	A			X	A	A	A			
3.	Sabrina Delgado	X			A	A	X	A			
4.	Patricia Ducatel	-			X	A	A	A			
5.	Heather Garofalo	A			A	A	A	A			
6.	Heidi Jenkins	X			X	X	X	X			
7.	Tom Kidder	X			X	X	X	A			
8.	Kenneth McLellan	A			X	A	A	A			
9.	Joanne Montgomery	A			A	A	X	A			
10.	Raphael Muniz	A			A	A	A	A			
11.	Alex Ortiz	A			A	A	A	A			
12.	Johnny Rivera	-			X	X	A	A			
13.	Jackie Robertson	A			A	A	A	A			
14.	Christine Romanik Co-Chair	X			X	X	X	X			
15.	Mark Sanchez	A			A	A	A	A			
16.	Robert Sideleau	X			A	A	A	A			
17.	<i>Roberta Stewart PC Co-Chair</i>	X			X	X	X	X			
18.	Ken Teel	-			X	X	A	X			
19.	Charlotte Teel	A			A	A	A	A			
20.	Lauren Tierney	A			A	A	A	A			
21.	Dennis Torres	A			A	A	A	A			
	Ryan White Office	X			X	X	X	X			
	Planning Council Staff	X			X	X	X	X			
	% of Council present:	40%			50%	27%	36%	19%			

Guests: Tracy Kulik, Rhonda Stewart