

# Ryan White EMA Planning Council

New Haven and Fairfield Counties



Heidi Jenkins & Joanne Montgomery, Co-Chairs

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## Strategic Planning & Assessment Committee Meeting Minutes

**Meeting Date:** Thursday, November 6, 2014  
**Start Time:** 10:10am  
**End Time:** 11:50am  
**Location:** Burrough's Community Center  
**Presiding Chair:** Roberta Stewart  
**Recorder:** Sara Seaburg

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### Summary of Committee Business Votes

- Approval of Minutes from the October 2, 2014 meeting

### Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws
- Provide ideas for 2014 PCAT for Strategic Planning & Assessment Committee

### Staff Member Assignments

#### (1.0) Moment of Silence

Roberta called the meeting to order at 10:10 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

#### (2.0) Welcome and Introduction

All participants introduced themselves.

#### (3.0) Co-Chair Announcements

There were none

#### (4.0) Approval of October 2, 2014 Meeting Minutes

A motion to approve the October 2, 2014 minutes was made by Brian Kuerze and seconded by Kenneth McLellan

**For: (5)** McLellan, Kuerze, Garofalo, Tierney, Torres

**Against: (0)**

**Abstain: (1)** Stewart

#### (5.0) New Business/Old Business

##### a. Review the Strategic Planning and Assessment Planning Council Activity Timeline

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

##### b. Determine 2015 Directives to the Ryan White Office

- Jeff presented the current FY2014 Directives
- A summary of last month's meeting discussion regarding Directive 1.1 was presented to the committee.
- Discussion continued regarding how we come about the regional allocation numbers and the data we use to determine these percentages.

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- Jeff presented the NHFF Regional Allocation data from the eHARS database and also the Ryan White Office.
- The EFA 5YR Trending Data Report that was e-mailed to all Planning Council members this week and this information was also discussed.
- Looking at the Treatment Cascade was brought up and using this data when considering Regional Allocation percentages.
- Arvil explained that the numbers presented by the Ryan White office is as accurate as can be. The regions have cleaned up their data and made the necessary changes in their databases.
- Epidemiological Data was said to be very accurate since it comes from the State of CT Department of Public Health. This data goes to the CDC and is verified for accuracy.
- Tom explained the formula funding and the data they use to come to this number. It was suggested that we use this data in determining regional allocation.
- Viral load was another method that was discussed. This looks at where the consumer is getting their viral load labs done and would determine where the consumer is accessing services.
- Other suggestions for using different data to get to the allocation percentage amounts were discussed and how to collect that data and review it in a timely manner.
- It was suggested that we talk to Heidi Jenkins and the CDP and see viral load data and the geomap that reflects this data.
- It was also suggested that we possibly add this to the PCAT to ensure that this item is on the agenda at the necessary times to discuss new data.

A motion was made by Dennis Torres to keep the FY2015 Directives the same as FY2014. It was seconded by Brian Kuerze. This will move forward to the Planning Council for final approval.

**For: (5)** McLellan, Kuerze, Garofalo, Tierney, Torres

**Against: (0)**

**Abstain: (1)** Stewart

**c. Review Implementation of Health Care Reform/National HIV/AIDS Strategy and its Impact on Ryan White**

- Jeff gave a presentation titled: HIV/AIDS in the Post-Continuum ERA: Federal and State Priorities.

**d. Discuss Priorities and Allocations Process**

- This will be an ongoing discussion and was not discussed at this time.

**e. Define One New Study**

- The type of study was discussed.
- Jeff read the current datasets that we have now to determine what data needs to be updated and studied.
- The treatment cascade by populations within the EMA was a study that was suggested.



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- There may be someone at the CT DPH that can run a report that would get this data. The epidemiological data from the DPH could be gathered by their statisticians and presented in a report.
- Other ideas were discussed, pathways to care was one. What services did certain populations use to get in care and stay in care? Newly diagnosed was another idea.
- Jeff showed a report from Arizona that they use for their PSRA process. The report was a 2013 Continuum of Care Data that was adapted from reports provided by the Arizona Department of Health Services.
- The committee decided that they would like to see the EMA's treatment cascade by region and population as best we can.
- This study would use CT DPH data as well as CAREWare data and then the data can be combined.

**f. Discuss topics for region leads for planning council meetings.**

- It was decided that there will be no topic for January and perhaps there will be no more topics asked for the year.

**(6.0) Parking Lot Items**

1. For the PSRA Process: Please use datasets that ask the same questions. It's difficult to use data that asks different questions and weigh it appropriately. (During this there was a discussion regarding funding that allows us to conduct more current surveys throughout the region. The type of survey was discussed, possibly having focus groups, doing a survey in pilot mode. This is on the PCAT for October). Also, please present program Income information regarding reimbursement for services by region. Also, please redo the insurance survey 90 days after the open enrollment period ends.
2. When discussing Directives also look at how we deliver services, what does Ryan White funding provide. Financial eligibility may require Ryan White moves to a closed system where every person has a MCM to better determine client counts and eligibility or a process to make sure financial eligibility is determined within the guidelines from HRSA. – Tom Butcher asked all attendees to look at their regions and find out how they are operating with their clients, whether they require a MCM or not. Tom would like to regions to say to their providers something like "... it is expected for each client to have an MCM with documented exceptions.' These exceptions can be documented in CAREWare and can be seen across providers. A Circle of Care document will be created in SPA that addresses this issue with Jeff as the lead.

**(7.0) Announcements**

There were no announcements

**(8.0) Adjournment**

The meeting adjourned at 11:55pm

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**Strategic Planning and Assessment Committee Attendance Record – 2014**

	<b>Council Member</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>
1.	Ric Browne	X	X	A	X	A	X	X	X	A	A
2.	Sabrina Delgado	-	-	-	-	-	-	X	A	A	A
3.	Heather Garofalo	X	A	X	X	X	X	X	A	X	X
4.	<b>Heidi Jenkins Co-Chair</b>	X	X	X	A	X	X	A	X	X	A
5.	Jerod Geter	-	-	-	-	-	X	X	A	A	A
6.	Tom Kidder	X	X	X	X	X	A	A	X	X	A
7.	<i>Brian Kuerze PC Co-Chair</i>	A	A	A	A	X	X	A	X	X	X
8.	Kenneth McLellan	-	-	-	-	-	-	-	-	-	X
9.	Sylvia Mitchell	-	-	-	-	A	A	A	A	A	A
10.	<b>Joanne Montgomery Co-Chair</b>	A	X	X	A	X	X	X	X	X	A
11.	Raphael Muniz	-	-	-	A	A	A	A	A	A	A
12.	Alex Ortiz	A	A	A	A	A	A	A	A	A	A
13.	Christine Romanik	A	A	X	A	A	A	A	A	A	X
14.	Mark Sanchez	-	-	-	-	-	-	A	X	X	A
15.	Robert Sideleau	A	A	A	A	A	A	X	X	A	A
16.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X	A	X	X	X	X	X	X
17.	Lauren Tierney	X	X	X	X	X	X	X	X	X	X
18.	Dennis Torres	X	X	X	A	X	X	A	A	X	X
19.	Ryan White Office	X	X	X	X	X	X	X	X	X	X
20.	Planning Council Staff	X	X	X	X	X	X	X	X	X	X
21.	% of Council present:	59%	59%	59%	33%	50%	59%	50%	50%	50%	39%

Guests: Charlotte Teel