

# Ryan White EMA Planning Council

New Haven and Fairfield Counties



*Ric Browne & Raphael Muniz, Co-Chairs*

## Quality Improvement Meeting Minutes

**Meeting Date:** Thursday, November 6, 2014  
**Start Time:** 12:08pm  
**End Time:** 1:04 pm  
**Location:** Burrough's Community Center  
**Presiding Chair:** Raphael Muniz  
**Recorder:** Sara Seaburg

### Summary of Committee Business Votes

- Approval of Minutes from the October 2, 2014 meetings

### Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws
- Provide ideas for 2014 PCAT for the Quality Improvement Committee

#### (1.0) Moment of Silence

Raphael Muniz called the meeting to order at 12:08 pm. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

#### (1.0) Welcome and Introduction

All participants introduced themselves.

#### (2.0) Co-Chair Announcements

There were no co-chair announcements

#### (3.0) Approval of October 2, 2014 QI Meeting Minutes

A motion to approve the minutes from October 2, 2014 was made by Brian Kuerze and seconded by Christine Romanik

**For: (5)** Delgado, Mitchell, Kuerze, Stewart, Romanik

**Against: (0)**

**Abstain: (2)** Muniz, Tierney

#### (4.0) New Business/Old Business

##### 1. Review 2014 PCAT

The committee reviewed the QI Planning Council Activity Timeline and determined that everything was on track.

##### 2. Review HRSA:HIV/AIDS Bureau (HRSA:HAB) Performance Measures and determine "new" measures

- Casey presented on the Methodology for 2014 Site Visits: Review of 2013 Charts
- 24 Providers were visited
- 10 Providers were fiscally monitored.
- The overall score increased to 98% from 97% in 2013.
- Details of the improvements and areas in need of improvement were shared.

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- The Standards of Care scores by service category were also discussed.
- Standard of Care Compliance was also presented in terms of a trend line of core funded services from 2005-2013.
- Data in regards to trending populations was looked at.
- The details about how long it takes a client to enter care and their pathway were analyzed by population.
- EMA EIS Data was also presented, this included the number of newly diagnosed, the total number of return to care, delays in their first HIV medical appointment.

### 3. Review National HIV/AIDS Strategy ('NHAS') and New Haven-Fairfield Counties – Performance - This will be discussed next month

#### (5.0) Parking Lot

There are none at this time.

#### (6.0) Announcements

- There were none made

#### (7.0) Adjournment - The meeting adjourned at 1:04pm

#### Quality Improvement Committee Attendance 2014

	Planning Council Member	Jan	Feb	Mar	Apr	May	June	Aug	Sept	Oct	Nov
1.	<b>Ric Browne Co-Chair</b>	X	X	A	X	X	X	X	X	X	A
2.	Sabrina Delgado	-	-	-	-	-	-	X	X	X	X
3.	Heather Garofalo	A	A	A	A	A	A	A	A	A	A
4.	Heidi Jenkins	A	A	X	A	X	X	A	X	X	A
5.	Jerod Geter	-	-	-	-	-	A	A	A	A	A
6.	Tom Kidder	A	X	X	X	X	X	A	X	X	A
7.	<i>Brian Kuerze PC Co-Chair</i>	A	A	X	A	X	X	X	X	X	X
8.	Kenneth McLellan	-	-	-	-	-	-	-	-	-	A
9.	Sylvia Mitchell	-	-	-	-	X	X	X	X	X	X
10.	Joanne Montgomery	A	A	A	A	A	A	A	A	A	A
11.	<b>Raphael Muniz Co-Chair</b>	-	-	-	X	X	X	A	X	X	X
12.	Alex Ortiz	A	A	A	A	A	A	A	A	A	A
13.	Christine Romanik	X	X	X	X	X	X	X	X	X	X
14.	Mark Sanchez	-	-	-	-	-	-	A	A	A	A
15.	Robert Sideleau	A	X	X	A	X	X	X	A	A	A
16.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X	A	X	X	X	A	X	X
17.	Lauren Tierney	X	X	X	X	X	X	X	X	A	X
18.	Dennis Torres	A	A	A	A	A	A	A	A	A	A
19.	Ryan White Office	X	X	X	X	X	X	X	X	X	X
	Planning Council Staff	X	X	X	X	X	X	X	X	X	X
	% of Council present:	41%	47%	53%	39%	63%	59%	44%	50%	50%	39%

Guests: Inthiany Ardila