

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Ric Browne & Raphael Muniz, Co-Chairs

Quality Improvement Meeting Minutes

Meeting Date: Thursday, September 4, 2014
Start Time: 12:00pm
End Time: 1:36 pm
Location: Burrough's Community Center
Presiding Chair: Ric Browne
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes from the August 7, 2014 meetings

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws
- Provide ideas for 2014 PCAT for the Quality Improvement Committee

(1.0) Moment of Silence

Ric Browne called the meeting to order at 12:12 pm. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(1.0) Welcome and Introduction

All participants introduced themselves.

(2.0) Co-Chair Announcements

There were no co-chair announcements

(3.0) Approval of August 7, 2014 QI Meeting Minutes

A motion to approve the minutes from August 7, 2014 was made by Christine Romanik and seconded by Tom Kidder

For: (6) Kuerze, Kidder, Mitchell, Delgado, Tierney, Romanik

Against: (0)

Abstain: (3) Muniz, Browne, Jenkins

(4.0) New Business/Old Business

1. Review 2014 PCAT

The committee reviewed the QI Planning Council Activity Timeline and determined that everything was on track.

2. Review National HIV/AIDS Strategy ('NHAS') and New Haven-Fairfield Counties – Performance – this was already addressed at last month's meeting

3. Present Agency Specific 'Plan to do' Study Act (PDSA) Initiatives

- Tracy presented on this and focused on the Early Intervention Services Continuum. The presentation included the following: identify, inform, refer, link, and viral suppress. The

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5 main stages of the HIV Care Continuum were also discussed: diagnosed, link to care, retained in care, prescribed antiretroviral therapy (ART), and virally suppressed. There was a comparison of the HIV Treatment Cascade comparing the United States to the NH/FF Counties EMA. There was also a spreadsheet linking each stage of the HIV Continuum to a goal, the actual outcome and the service categories that could give that information. Tracy asked all attendees to bring questions or e-mail her questions regarding what information is needed to ensure that data is accurately reported.

(5.0) Parking Lot

There are none at this time.

(6.0) Announcements

There were no announcements

(7.0) Adjournment

The meeting adjourned at 1:50pm

Quality Improvement Committee Attendance 2014

	Planning Council Member	Jan	Feb	Mar	Apr	May	June	Aug	Sept	Oct	Nov
1.	Ric Browne Co-Chair	X	X	A	X	X	X	X	X		
2.	Sabrina Delgado	-	-	-	-	-	-	X	X		
3.	Heather Garofalo	A	A	A	A	A	A	A	A		
4.	Heidi Jenkins	A	A	X	A	X	X	A	X		
5.	Jerod Geter	-	-	-	-	-	A	A	A		
6.	Tom Kidder	A	X	X	X	X	X	A	X		
7.	<i>Brian Kuerze PC Co-Chair</i>	A	A	X	A	X	X	X	X		
8.	Sylvia Mitchell	-	-	-	-	X	X	X	X		
9.	Joanne Montgomery	A	A	A	A	A	A	A	A		
10.	Raphael Muniz Co-Chair	-	-	-	X	X	X	A	X		
11.	Alex Ortiz	A	A	A	A	A	A	A	A		
12.	Christine Romanik	X	X	X	X	X	X	X	X		
13.	Mark Sanchez	-	-	-	-	-	-	A	A		
14.	Poonam Sharma	A	A	A	A	A	A	A	A		
15.	Robert Sideleau	A	X	X	A	X	X	X	A		
16.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X	A	X	X	X	A		
17.	Lauren Tierney	X	X	X	X	X	X	X	X		
18.	Dennis Torres	A	A	A	A	A	A	A	A		
19.	Ryan White Office	X	X	X	X	X	X	X	X		
	Planning Council Staff	X	X	X	X	X	X	X	X		
	% of Council present:	41%	47%	53%	39%	63%	59%	44%	50%		

Guests: Kenneth McLellan