



Alex Ortiz, Co-Chair

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## Membership/Finance Committee Agenda

Thursday, September 4, 2014

2:00pm – 4:00pm

Burrough's Community Center

2470 Fairfield Ave

Bridgeport, CT

(203) 334-0293

1. Moment of Silence
2. Welcome and Introductions
3. Co-Chair Announcements
4. Approval of the August 7, 2014 Minutes
5. New/Old Business
  - Review the Membership/Finance Committee Planning Council Activity Timeline (PCAT)
  - Review PC Member Attendance
  - Analyze PC membership for Federal Reflectiveness Mandate
  - Manage Membership Application Process –
    - We have 2 new Planning Council Applications to Review
  - Review Planning Council Feedback/Feedback Form
  - Review Expenditures by Service Category
  - Compile Carryover Request Supporting Documentation
  - Discuss the need for a new Co-Chair
6. Unresolved Parking Lot Items
  - Examine the 3 year Emergency Financial Assistance budgeted VS. spend trend – this item was presented but additional information was requested.
  - The Planning Council Survey Results will come back to M/F after they are completely reviewed at next week's Executive Committee meeting
  - Survey previous Planning Council members and ask why they left
7. Grantee Report
8. Announcements
9. The next M/F meeting is October 2, 2014: 2:00pm – 4:00 p.m. (Burrough's Community Center).
10. Adjournment