

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Heidi Jenkins & Joanne Montgomery, Co-Chairs

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, April 3, 2014
Start Time: 10:06am
End Time: 11:32am
Location: Burrough's Community Center
Presiding Chair: Joanne Montgomery
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes from the March 6, 2014 meeting

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws
- Provide ideas for 2014 PCAT for Strategic Planning & Assessment Committee

Staff Member Assignments

(1.0) Moment of Silence

Joanne Montgomery called the meeting to order at 10:06am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were none.

(4.0) Approval of March 6, 2014 Meeting Minutes

A motion to approve the **March 6, 2014** minutes was made by Tom Kidder and seconded by Heather Garofalo.

For: (2) Garofalo, Kidder

Against: (0)

Abstain: (3) Datcher, Browne, Montgomery

(5.0) New Business/Old Business

a. Review the Strategic Planning and Assessment Planning Council Activity Timeline

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

b. Review Implementation of Health Care Reform/National HIV/AIDS Strategy and its Impact on Ryan White

- Thomas presented a summary of the funding streams that are in our Eligible Metropolitan Area.
- He explained all of the different funding sources provided and explained each one.
- He also explained all the different parts of Ryan White such as Part A, B, C and F.



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- Different questions came up regarding the different types of insurance and how those programs are funding these areas.
- The feedback from committee attendees helped to align all of these relationships.
- Staff and DSS will work together to report back on a explanation of benefits regarding our service categories regarding Medicaid in May
- The grantee using CAREWare will with the EMAs case managers and regional leads on the impact of the Affordable Care Act within the 5 regions.
- CADAP was asked to find out how many people are in qualified health plans – Brian Sexton will find this out.
- Jeff summarized all the different insurance plans that are offered and explained each one of them.
- This presentation will be revised as more

c. Identify Regional Lead Updates

Jeff reached out to (2) regional leads and has not heard back from them regarding what information they would like to provide, the following items were identified at this meeting to be topics for the regional leads to discuss:

- Barriers to care
- Funding impact in your region and any potential new funding sources
- ACA Impact in the region
- High level trends and epidemiology

d. Identify Datasets/Needs for PSRA and Coordinate with Other Committees to Facilitate the Exchange of Information

Jeff presented the datasets we used last year for our PSRA and explained them. Going forward we will need to identify which of these datasets we will use for FY 2015. This will be finalized in June. It was recommended that we continue with the current PSRA process as it stands due to the fact that there is so much work that needs to be done taking into consideration the reduction in funding and the affordable care act and its impact on Ryan White. The continuation of services is the priority at this time and it seems that there is enough information to analyze and utilize in ensuring this stays as is. Overall, there is so much instability in the funding and insurance aspect that time needs to be taken to be able to understand and effectively move forward.

e. Review Framework for PSRA

This was discussed above.

(6.0) Parking Lot Items

1. When discussing Directives also look at how we deliver services, what does Ryan White funding provide. Financial eligibility may require Ryan White moves to a closed system where every person has a MCM to better determine client counts and eligibility or a process to make sure financial eligibility is determined within the guidelines from HRSA. – Tom Butcher asked all attendees to look at their regions and find out how they are operating with their clients, whether they require a MCM or not. Tom would like to regions to say to their providers something like “... it is expected for each client to have an MCM with documented exceptions.’ These exceptions can be documented in

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CAREWare and can be seen across providers. A Circle of Care document will be created in SPA that addresses this issue with Jeff as the lead.

2. Review Directive 1.2 regarding the quarterly financial reports from the grantee as the reporting of this data has changed based on having meetings in June and not in July. This was discussed and in August the Directive 1.2 will be changed to include the following: The Grantee shall provide 4 financial updates to the Planning Council within the grant year. This was closed as it was addressed and will be changed in the directives in August.
3. PSRA Framework: Include data requests for PSRA, ACA, accurate CAREWare numbers, Standards of Care, Standards of Care: SNAP application required, regional service category details, EIS detailed data, and eligibility specialists.

(6.0) Announcements

- The next SPA meeting will be held on Thursday, May 1, 2014 from 10:00am – 12:00pm at the Burrough’s Community Center

(8.0) Adjournment

The meeting adjourned at 11:32am

Strategic Planning and Assessment Committee Attendance Record – 2014

	Council Member	Jan	Feb	Mar	April	May	June	Aug	Sept	Oct	Nov
1.	Ric Browne	X	X	A	X						
2.	Brian Datcher	X	X	A	X						
3.	Heather Garofalo	X	A	X	X						
4.	Heidi Jenkins Co-Chair	X	X	X	A						
5.	Tom Kidder	X	X	X	X						
6.	Brian Kuerze	A	A	A	A						
7.	<i>Beverly Leach PC Co-Chair</i>	X	X	X	X						
8.	Ronald Lee	A	A	A	A						
9.	Joanne Montgomery Co-Chair	A	X	X	X						
10.	Raphael Muniz	-	-	-	A						
11.	Alex Ortiz	A	A	A	A						
12.	Christine Romanik	A	A	X	A						
13.	Poonam Sharma	X	X	X	A						
14.	Robert Sideleau	A	A	A	A						
15.	Roberta Stewart <i>PC Co-Chair</i>	X	X	X	A						
16.	Lauren Tierney	X	X	X	X						
17.	Dennis Torres	X	X	X	A						
18.	Ryan White Office	X	X	X	X						
19.	Planning Council Staff	X	X	X	X						
20.	% of Council present:	59%	59%	59%	33%						