

# Ryan White EMA Planning Council

New Haven and Fairfield Counties



Brian Datcher & Ric Browne, Co-Chairs

## Quality Improvement Meeting Minutes

**Meeting Date:** Thursday, April 3, 2014  
**Start Time:** 12:00 pm  
**End Time:** 1:36 pm  
**Location:** Burrough's Community Center  
**Presiding Chair:** Brian Datcher  
**Recorder:** Sara Seaburg

### Summary of Committee Business Votes

- Approval of Minutes from the March 6, 2014 meetings

### Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws
- Provide ideas for 2014 PCAT for the Quality Improvement Committee

#### (1.0) Moment of Silence

Brian Datcher called the meeting to order at 12:05pm. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

#### (2.0) Welcome and Introduction

All participants introduced themselves.

#### (3.0) Co-Chair Announcements

There were no announcements made

#### (4.0) Approval of March 6, 2014 QI Meeting Minutes

A motion to approve the minutes from March 6, 2014 was made by Christine Romanik and seconded by Beverly Leach

**For: (4)** Kidder, Romanik, Tierney, Leach

**Against:**

**Abstain: (3)** Browne, Datcher, Muniz

#### (5.0) New Business/Old Business

##### 1. Review 2014 PCAT

The committee reviewed the QI Planning Council Activity Timeline and determined that everything was on track.

##### 2. Refine Standards of Care for Outpatient Ambulatory Medical Care

Rhonda presented the new Standard for Care for Outpatient Ambulatory Medical Care. She showed the entire standard and also passed out a summary sheet that reviews all changes and updates. Rhonda explained the highlights that were changed to be compliant with HAB measures and HRSA requirements. The committee approved this Standard of Care with the modification to acknowledge: Clients who are referred by EIS; whether newly diagnosed or

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return to care, have their initial HIV medical visit within 14 days of initial diagnosis and/or date of referral.

Brian Datcher made a motion to approve all (3) Standards of Care, EIS AOMC and MCM to be moved to Planning Council for final approval and Tom Kidder seconded it.

**For: (7)** Kidder, Romanik, Tierney, Leach, Browne, Datcher, Muniz

**Against: (0)**

**Abstain: (0)**

### **3. Coordinate Data Provision on Outcomes to SPA for PSRA Process**

QI has transferred this information to SPA and will be looked at in that committee.

### **4. Review HRSA:HIV/AIDS Bureau (HRSA:HAB) Performance Measures and determine "new" measures**

This was covered in the previous presentation regarding Standards of Care

### **5. Review National HIV/AIDS Strategy ('NHAS') and New Haven-Fairfield Counties – Performance**

This was covered in the previous presentation regarding Standards of Care

### **6. Parking Lot Issues**

1. There are none at this time

### **(6.0) Announcements**

- The next Quality Improvement Committee meeting will take place on May 1, 2014 from 12:00pm - 2:00pm at The Burrough's Community Center

### **(7.0) Adjournment**

The meeting adjourned at 1:06pm

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## Quality Improvement Committee Attendance 2014

	Planning Council Member	Jan	Feb	Mar	Apr	May	June	Aug	Sept	Oct	Nov
1.	<b>Ric Browne Co-Chair</b>	X	X	A	X						
2.	<b>Brian Datcher Co-Chair</b>	X	X	A	X						
3.	Heather Garofalo	A	A	A	A						
4.	Heidi Jenkins	A	A	X	A						
5.	Tom Kidder	A	X	X	X						
6.	Brian Kuerze	A	A	X	A						
7.	<i>Beverly Leach PC Co-Chair</i>	X	X	X	X						
8.	Ronald Lee	X	A	X	A						
9.	Joanne Montgomery	A	A	A	A						
10.	Raphael Muniz	-	-	-	X						
11.	Alex Ortiz	A	A	A	A						
12.	Christine Romanik	X	X	X	X						
13.	Poonam Sharma	A	A	A	A						
14.	Robert Sideleau	A	X	X	A						
15.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X	A						
16.	Lauren Tierney	X	X	X	X						
17.	Dennis Torres	A	A	A	A						
18.	Ryan White Office	X	X	X	X						
19.	Planning Council Staff	X	X	X	X						
20.	% of Council present:	41%	47%	53%	39%						

Guests: Sylvia Mitchell, Jerrod Geter