

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Heidi Jenkins & Joanne Montgomery, Co-Chairs

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, January 9, 2014
Start Time: 10:12am
End Time: 11:50am
Location: Burrough's Community Center
Presiding Chair: Heidi Jenkins
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes from the November 7, 2013 meeting

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws
- Provide ideas for 2013 PCAT for Strategic Planning & Assessment Committee

Staff Member Assignments

(1.0) Moment of Silence

Heidi Jenkins called the meeting to order at 10:12am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were none.

(4.0) Approval of November 7, 2013 Meeting Minutes

A motion to approve the **November 7, 2013** minutes was made by Ric Browne and seconded by Poonam Sharma

For: (5) Stewart, Torres, Browne, Garofalo, Leach

Against:

Abstain: (4) Jenkins, Datcher, Kidder, Tierney

(5.0) New Business/Old Business

a. Review the Strategic Planning and Assessment Planning Council Activity Timeline

- The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

b. By-Law Review and Update

- Jeff presented the current By-Laws
- The committee reviewed previous issues that have come up surrounding By-Laws.
- Issues regarding increasing communication with the Planning Council and Regional Leads came up and it was determined that the By Laws isn't not the place for this. Other

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suggestions were discussed regarding communication. Adding to the Planning Council agenda would be Regional Updates was suggested and will begin as of March 1, 2014. This will require a By-Law update to the Planning Council Agenda items. It was also suggested that we give specific topics to have updates given. This will be a parking lot item

- The topic of teleconferencing came up if a member couldn't attend a meeting but could they call in? This was discussed and several opinions were heard. It was decided that this is not a good idea and we'll keep attendance at meetings a requirement. The attendance requirement will remain the same.
- Parking Lot Topic and Resolution Chart will be created beginning next month.
- Also the topic of evaluating committees and their tasks, looking at the Planning Council survey and its results and potential By Law changes was discussed.

(5.0) Present One New End of Year Study

- An end of year study was presented in its preliminary form that has been done by Tom, Tracy and Jeff.
- This study will include the objectives, EMA facts, historical data before the ACA, Medicaid Expansion facts as of December 31, 201 and Medicaid in Connecticut. This study and its findings will be extremely important during the PSRA process.
- The issue with New Haven having entered Non-Ryan White clients into the CAREWare system came up and has been resolved at this point.
- The next step will be for Jeff to look at client counts and projecting the upcoming grant year and determine if we need to apply for the waiver.
- The issue regarding defining each unit of service and making sure they are consistent throughout the regions. What has already come up – Ambulatory Outpatient Care and identify specifically what within that service is going to be paid for. Other areas where services are not identified consistently across regions came up in the area of Mental Health.
- The topic of Husky B was brought up and how this insurance is being used for low-income individuals. This is a Medicaid program that is for individuals whose income is above in the income level for title 19 (Medicaid).
- The question came up that if someone is eligible for private insurance through the marketplace and chooses not to apply, should Ryan White be paying for their services.
- It was asked to review all service categories, and not to only focus on Primary Medical Care.

(6.0) Parking Lot Items

- When discussing Directives also look at how we deliver services, what does Ryan White funding provide. Financial eligibility may require Ryan White moves to a closed system where every person has a MCM to better determine client counts and eligibility or a process to make sure financial eligibility is determined within the guidelines from HRSA. – Tom Butcher asked all attendees to look at their regions and find out how they are operating with their clients, whether they require a MCM or not. Tom would like to

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regions to say to their providers something like “... it is expected for each client to have an MCM with documented exceptions.’ These exceptions can be documented in CAREWare and can be seen across providers. A Circle of Care document can be created in SPA that addresses this issue.

- What (5) Questions do we want the regional leads to answer monthly during their Regional Updates portion of the Planning Council Meeting – this will be added to the February Agenda for SPA to discuss.

(7.0) Announcements

- The next SPA meeting will be held on Thursday, February 6, 2014 from 10:00am – 12:00pm at the Burrough’s Community Center

(8.0) Adjournment

The meeting adjourned at 11:50am

Strategic Planning and Assessment Committee Attendance Record – 2014

	Council Member	Jan	Feb	Mar	April	May	Jul	Aug	Sept	Oct	Nov
1.	Ric Browne	X									
2.	Brian Datcher	X									
3.	Heather Garofalo	X									
4.	Heidi Jenkins Co-Chair	X									
5.	Tom Kidder	X									
6.	Brian Kuerze	A									
7.	<i>Beverly Leach PC Co-Chair</i>	X									
8.	Ronald Lee	A									
9.	Caesar Moffett, Jr.	A									
10.	Joanne Montgomery Co-Chair	A									
11.	Alex Ortiz	A									
12.	Christine Romanik	A									
13.	Poonam Sharma	X									
14.	Robert Sideleau	A									
15.	Roberta Stewart	X									
16.	Lauren Tierney	X									
17.	Dennis Torres	X									
	Ryan White Office	X									
	Planning Council Staff	X									
	% of Council present:	59%									

Guests: Arvil Alcea