

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Brian Datcher, Co-Chair

Quality Improvement Meeting Minutes

Meeting Date: Thursday, November 7, 2013
Start Time: 12:10 pm
End Time: 1:04 pm
Location: Burrough's Community Center
Presiding Chair: Roberta Stewart
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes from the October 3, 2013 meetings

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws
- Provide ideas for 2013 PCAT for the Quality Improvement Committee

Staff Member Assignments

(1.0) Moment of Silence

Roberta Stewart called the meeting to order at 12:10pm. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were no announcements made

(4.0) Approval of October 3, 2013 QI Meeting Minutes

A motion to approve the minutes from October 3, 2013 was made by Brian Kuerze and seconded by Ric Browne.

For: (3) Kuerze, Lee, Sideleau

Against:

Abstain: (5) Kidder, Leach, Romanik, Stewart, Tierney

(5.0) New Business/Old Business

1. Review 2013 PCAT

The committee reviewed the QI Planning Council Activity Timeline and determined that everything was on track and actually ahead of schedule.

2. Discuss Need for a New Co-Chair

There are (2) Planning Council members who are interested in serving in this position, Ric Browne and Lauren Tierney. This will be discussed at the Executive Committee meeting and also between the Planning Council Co-Chairs.



Brian Datcher, Co-Chair

3. Review HRSA: HIV/AIDS Bureau (HRSA: HAB) Performance Measures and determine "new" measures. –

HRSA has not completed these, they are currently under review.

4. Conduct Technical Assistance based on 2013 Site Visit Findings

The Grantee presented a summary of all the technical assistance based on the 2013 Site Visit Findings:

- Issues with eligibility determination; initial eligibility is completed but limited documentation of required "update" every 6 months
- Improved outcomes for OAMC HIV/AIDS Bureau (HAB) measures with notable exception of documentation of testing for Sexually Transmitted Infections (average score of 57%) and annual Behavioral Risk Assessment (average score of 76%).
- Issues with MH/SA for requirement of including frequency of visits, DSM/AXIS code, number of visits, estimated end date on initial and updated treatment plans.
- Need to refine and standardize EIS Standard of Care – see EIS pod
- Struggles with 'pilot' Acuity Scale for MCM

5. Review National HIV/AIDS Strategy ('NHAS') and New Haven-Fairfield Counties Performance

The Grantee presented a PowerPoint presentation with this data which summarizes the goals, the baseline from 2011 and the actual results from 2012. There was also a chart which detailed the total number of HIV tests in the New Haven/Fairfield Counties EMA

6. Grantee Report on Early Intervention Services POD Update

- The first meeting was October 29th at South West Community Health Care.
- There 26 attendees with representatives from Part A: EIS, MCM, AOMC; Part B: EIS; Part C; Disease Intervention
- Overview of EIS Pod (see Charge Sheet)
- Major finding was Continuum for EIS with determination to focus on discrete elements over next 4 meetings
- The next meeting will be on November 19th

7. Parking Lot Issues

- When there is a referral done to see a doctor – it could take months to get to see a doctor, this turn-a-round needs to take place within days. There is a tiered care system that is coming to be. This discussion would take place under Standards of Care. This was discussed in detail by members who have had this experience. It was decided that the Grantee will call the medical providers and let them know that when there is a referral by EIS, there is an expectation that a patient needs to get seen by a medical practitioner within (5) business days and also, we're moving to a test and treat model of care. – this is being addressed during the EIS Pod and is now closed

(6.0) Announcements

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- The next Quality Improvement meeting will be held on Thursday, January 9th from 12:00pm – 2:00pm.
- A World AIDS day celebration will be held at St. John’s Church in Waterbury on December 1st beginning at 6:00pm.
- Danbury December 3rd World Aids Day Breakfast at the Matrix Center.

(7.0) Adjournment

The meeting adjourned at 1:04pm

Quality Improvement Committee Attendance

	Planning Council Member	Jan	Feb	Mar	Apr	May	July	Aug	Sept	Oct	Nov
1.	Ric Browne	X			X	X		X	X	A	X
2.	Brian Datcher Co-Chair	A			A	X		A	X	X	A
3.	Heather Garofalo	-			A	A		A	A	A	A
4.	Heidi Jenkins	A			A	A		A	A	A	A
5.	Tom Kidder	X			X	X		A	X	A	X
6.	Brian Kuerze	A			A	X		X	A	X	X
7.	<i>Beverly Leach PC Co-Chair</i>	A			A	A		A	A	A	X
8.	Ronald Lee	A			A	A		A	A	X	X
9.	Caesar Moffett, Jr.	A			A	A		A	A	A	A
10.	Joanne Montgomery	A			A	A		A	A	A	A
11.	Alex Ortiz	A			A	A		A	A	A	A
12.	Christine Romanik	X			X	X		X	X	A	X
13.	Poonam Sharma	-			-	A		A	A	A	A
14.	Robert Sideleau	A			A	X		A	X	X	X
15.	<i>Roberta Stewart PC Co-Chair</i>	A			A	A		A	X	X	X
16.	Lauren Tierney	-			-	-		-	-	-	X
17.	Dennis Torres	X			A	A		A	A	A	A
18.	Ryan White Office	X			X	X		A	X	X	X
19.	Planning Council Staff	X			X	X		X	X	X	X
	% of Council present:	30%			20%	44%		22%	38%	31%	53%

Guests: Arvil Alcea