

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Heidi Jenkins & Joanne Montgomery, Co-Chairs

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, September 5, 2013
Start Time: 10:00am
End Time: 12:14pm
Location: Burrough's Community Center
Presiding Chair: Joanne Montgomery
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes from the August 1, 2013 meeting

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws
- Provide ideas for 2013 PCAT for Strategic Planning & Assessment Committee

Staff Member Assignments

(1.0) Moment of Silence

Joanne Montgomery called the meeting to order at 10:00am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were none.

(4.0) Approval of August 1, 2013 Meeting Minutes

A motion to approve the minutes was made by Bob Sideleau and seconded by Tom Kidder.

For: (5) Kidder, Garofalo, Leach, Stewart, Jenkins

Against:

Abstain: (4) Montgomery, Sideleau, Romanik, Torres

(5.0) New Business/Old Business

a. Comments

- Comments were heard from the Bridgeport region lead –He expressed concern regarding the reduction in funding and offered his suggestions on how our EMA can continue to operate successfully with less money. A discussion took place surrounding this topic at length.
- Joanne reiterated the importance of attending committee and council meetings to have a voice in the process. She also emphasized the need for new PC members to our guests. Tom Butcher also summarized the future possibilities in funding reduction.



b. Determine Allocations for FY 2014 Grant Application

1. Jeff presented on the resource allocation process and reviewed the allocations that were approved for last year. He also gave an overview of the process and spreadsheet format.
2. Christine Romanik summarized the Part B allocations for FY2013.
3. Dennis Torres discussed the possibility of sequestration and hold harmless. Advocates are working on the hold harmless cause to continue with this. Hold harmless does not continue past FY2013 which can cause many issues in FY2014.
4. Jeff summarized all the Service Category information for the last (3) years by unduplicated client counts, units of service, unit cost, cost per client and ultimately the allocation per service category for FY2014.
5. Jeff also presented the Epidemiological Profile for our EMA and explained each category regardless of who pays for the care administered.
6. Consensus was to average the prior 3 years information to work towards allocations for FY2014.
7. Discussion occurred regarding the different regions and the availability of monies to see a physician.
8. Given everyone's input the total request would be for \$ 7,457,078 for the FY2014 Grant Request which includes \$6,338,517 + 15% for Administration.
9. A discussion took place regarding the allocation process being calculated based on prior year data and spending instead of the actual need within the EMA.
10. Dennis proposed we do a study over the next year to see what services are going to be reimbursable with the new Affordable Care Act.
11. The Primary Medical Care allocation was reduced and Medical Case Management allocation was increased by consensus of the group.

Bob Sideleau made a motion to accept the allocations for FY2014 Grant Application totaling \$7,457,079 and Heather Garofalo seconded it.

For: (5) Kidder, Garofalo, Jenkins, Sideleau, Romanik

Against:

Abstain: (6) Browne, Datcher, Torres, Stewart, Montgomery, Leach

Bob Sideleau made the motion to extend the meeting 10 minutes to discuss the Minority Aids Initiative and Heidi Jenkins seconded it.

For: (10) Browne, Datcher, Kidder, Garofalo, Jenkins, Leach, Sideleau, Stewart, Romanik, Torres

Against:

Abstain: (1) Montgomery

Brian Datcher made another motion to extend the meeting another 10 minutes to continue this discussion and Bob Sideleau seconded it.



Heidi Jenkins & Joanne Montgomery, Co-Chairs

For: (10) Browne, Datcher, Kidder, Garofalo, Jenkins, Leach, Sideleau, Stewart, Romanik, Torres

Against:

Abstain: (1) Montgomery

c. The question was asked: Do we still want to leave all MAI \$ in EIS?

- A discussion took place regarding the effectiveness of EIS and its success. There is not enough data to make a decision on this at this time.
- Tom Butcher suggested that we look further into this data and he will have someone on staff to do this moving forward now.

Bob Sideleau made a motion to leave all Minority Aids Initiative Funds in EIS at this time.

For: (7) Kidder, Garofalo, Leach, Jenkins, Sideleau, Romanik, Datcher

Against:

Abstain: (4) Browne, Torres, Stewart, Montgomery

(6.0) Parking Lot Items

- When discussing Directives, please look at the following: “Agencies providing Ryan White services must be financially capable of offering services even without waiting for reimbursement.” Also look at perhaps moving towards a closed system where everyone needs a MCM in order to receive services.
- When discussing MAI funds we need to collect more data to see if this money is EIS
- We need to look at Ambulatory Outpatient Medical Care, are those numbers accurate. Is there another way to run the allocations calculations and is there data we can ask for that can help to answer these unanswered questions.

(8.0) Adjournment

The meeting adjourned at 12:14pm.

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Attendance Record – 2013

	Council Member	Jan	Feb	Mar	April	May	Jul	Aug	Sept	Oct	Nov
1.	Ric Browne	A	A	A	A	A	X	A	X		
2.	Brian Datcher	X	X	A	X	X	X	A	X		
3.	Heather Garofalo	-	-	X	X	X	X	X	X		
4.	Heidi Jenkins Co-Chair	A	X	A	X	X	X	X	X		
5.	Tom Kidder	A	X	X	X	X	X	A	X		
6.	Brian Kuerze	X	X	A	X	X	A	A	A		
7.	<i>Beverly Leach PC Co-Chair</i>	A	A	X	A	X	A	X	X		
8.	Ronald Lee	X	X	X	A	X	A	A	A		
9.	Caesar Moffett, Jr.	A	A	A	A	A	A	A	A		
10.	Joanne Montgomery Co-Chair	X	X	A	X	A	X	X	X		
11.	Alex Ortiz	A	A	A	A	A	X	A	A		
12.	Christine Romanik	A	A	A	A	A	A	A	X		
13.	Poonam Sharma	-	-	-	-	-	A	A	A		
14.	Robert Sideleau	A	A	A	A	A	X	A	X		
15.	Roberta Stewart	A	X	X	X	X	X	X	X		
16.	Dennis Torres	A	A	A	X	X	X	A	X		
	Ryan White Office	X	X	X	X	X	X	A	X		
	Planning Council Staff	X	X	X	X	X	X	X	X		
	% of Council present:	35%	45%	33%	50%	56%	61%	28%	69%		

Guests: Lauren Tierney, Tom Goldring, Willie Castello