

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Brian Datcher & Ken Teel, Co-Chairs

Quality Improvement Meeting Minutes

Meeting Date: Friday, May 3, 2013
Start Time: 12:00 pm
End Time: 1:08 pm
Location: Burrough's Community Center
Presiding Chair: Brian Datcher
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes from the January 4, 2013 meeting and April 5, 2013 meeting

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws
- Provide ideas for 2013 PCAT for the Quality Improvement Committee

Staff Member Assignments

(1.0) Moment of Silence

Brian Datcher called the meeting to order at 12:00 pm. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were no announcements

(4.0) Approval of January 4, 2013 and April 5, 2013 QI Meeting Minutes

A motion to approve the January 4, 2013 meeting minutes was made by Christine Romanik. Ric Browne seconded it.

For: 4– Browne, Kidder, Mitchell, Romanik

Against: - none

Abstain: 4– Datcher, Kuerze, Sideleau, Teel

A motion to approve the April 5, 2013 meeting minutes was made by Robert Sideleau. Brian Kuerze seconded it.

For: 4– Browne, Kidder, Romanik, Teel

Against: - none

Abstain: 4– Datcher, Kuerze, Sideleau, Mitchell

(5.0) New Business/Old Business

1. Review 2013 PCAT

The committee reviewed the QI Planning Council Activity Timeline and determined that everything was on track.



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2. 2013 Updated Standards of Care: VOTE

A motion to approve the updated Standards of Care with revisions not including EIS due to a pilot of the acuity tool which will take place in the fall and move to Planning Council for approval was made by Robert Sideleau. Tom Kidder seconded it.

For: 6– Browne, Kidder, Romanik, Teel, Sideleau, Mitchell

Against: - none

Abstain: 2– Datcher, Kuerze

3. 2013 QIC Plan and Goals: VOTE

A motion to approve the 2013 QIC Plan and Goals was made by Robert Sideleau. Ken Teel seconded it.

For: 6– Browne, Kidder, Romanik, Teel, Sideleau, Mitchell, Datcher

Against: - none

Abstain: 1–Kuerze

4. Review National HIV/AIDS Strategy ('NHAS'), New Haven-Fairfield Counties Performance and Determine Focus of Standard of Care/Performance Measure Site Visits

All of these areas will be discussed again once the provider chart audits are done over the summer and the results have been collated. At that time, the Grantee will be notified of any providers in need of corrective action and technical assistance will be made available to the providers.

5. Parking Lot Issues

- Once a provider has received technical assistance regarding CAREWare, could the results of that technical assistance visit be made available?

(6.0) Announcements

- The next meeting will be held on Friday, July 12, 2013 at the Burrough's Community Center from 12:00pm – 2:00pm.
- AIDS day in Hartford on May 8th 10:00am registration. This is a large event this year.
- Art show by Art Therapy group by APNH at APNH on May 8th from 4:00pm – 6:00pm
- Leif announced he will be taking on a new job in Boston with Gilead and will be leaving the Planning Council.

(7.0) Adjournment

The meeting adjourned at 1:08 pm and the Acuity POD Session began.

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Quality Improvement Committee Attendance

	Planning Council Member	Jan	Feb	Mar	Apr	May	July	Aug	Sept	Oct	Nov
1.	Ric Browne	Y			Y	Y					
2.	Kenneth Cousar										
3.	Brian Datcher Co-Chair					Y					
4.	Heather Garofalo	-									
5.	Heidi Jenkins										
6.	Tom Kidder	Y			Y	Y					
7.	Brian Kuerze					Y					
8.	<i>Beverly Leach PC Co-Chair</i>										
9.	Ronald Lee										
10.	<i>Leif Mitchell PC Co-Chair</i>	Y				Y					
11.	Caesar Moffett, Jr.										
12.	Joanne Montgomery										
13.	Alex Ortiz										
14.	Christine Romanik	Y			Y	Y					
15.	Robert Sideleau					Y					
16.	Roberta Stewart										
17.	Ken Teel Co-Chair				Y	Y					
18.	Dennis Torres	Y									
	Ryan White Office	Y			Y	Y					
	Planning Council Staff	Y			Y	Y					
	% of Council present:	30%			20%	44%					

Guests: Lauren Tierney, Maureen Reault, Poonam Sharma