

# Ryan White EMA Planning Council

New Haven and Fairfield Counties



Joanne Montgomery & Roberta Stewart, Co-Chairs

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## Strategic Planning & Assessment Committee Meeting Minutes

**Meeting Date:** Thursday, May 2, 2013  
**Start Time:** 2:00pm  
**End Time:** 3:30pm  
**Location:** Burrough's Community Center  
**Presiding Chair:** Roberta Stewart  
**Recorder:** Jeff Daniel

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### Summary of Committee Business Votes

- Approval of Minutes from the April 4, 2013 meeting

### Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws
- Provide ideas for 2013 PCAT for Strategic Planning & Assessment Committee

### Staff Member Assignments

#### (1.0) Moment of Silence

Joanne Montgomery called the meeting to order at 2:00pm. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

#### (2.0) Welcome and Introduction

All participants introduced themselves.

#### (3.0) Co-Chair Announcements

There were none.

#### (4.0) Approval of April 4, 2013 Meeting Minutes

A motion to approve the minutes was made by Brian Datcher and seconded by Tom Kidder.

**For: (7)** Cousar, Datcher, Garofalo, Jenkins, Kidder, Stewart, Torres

**Against:**

**Abstain: (4)** Browne, Montgomery, Ortiz, Sideleau

#### (5.0) New Business/Old Business

##### a. Discuss Need for a New Co-Chair

A new co-chair is needed for this committee. Heidi Jenkins has expressed an interest in filing this position. This will be discussed at the Executive Committee meeting next week.

##### b. Review Strategic Planning and Assessment Planning Council Activity Timeline

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

##### c. Update Service Category Definitions

This item was tabled until the August meeting due to the need to discuss the FY2013 allocations based on the approximate \$900,000 reduction in funding.



**d. Discussion of FY2014 Grant Award from HRSA**

Joanne summarized the reduction of nearly 15% or roughly \$905,000 in the FY2014 award and how it came to be. The committee discussed the two suggestions from Membership/Finance: Reallocating a portion of Minority AIDS Initiative funding out of Early Intervention Services and into other service categories and 2) allowing regions the flexibility to determine their allocations. Based on expenditure data, the committee felt it best to let the allocations stand.

A motion to approve the FY2013 Allocations as presented by the Grantee was made by Alex Ortiz and seconded by Tom Kidder.

**For: (9)** Cousar, Datcher, Garofalo, Jenkins, Kidder, Torres, Browne, Ortiz, Sideleau

**Against: (0)**

**Abstain: (2)** Montgomery, Stewart

**e. Determine Priorities and Allocations for FY 2014 Grant Application**

This item was tabled until the August meeting due to the need to discuss the FY2013 allocations based on the approximate \$900,000 reduction in funding.

**(6.0) Parking Lot Items**

There are no parking lot items.

**(7.0) Announcements**

- RNP opened up a new program in Bridgeport for women and has received \$255,000 in funding. Insurance is not needed for women who are suffering from substance and trauma, it is a 90 day program.
- RNP is looking for a division director for inpatient programs.

**(8.0) Adjournment**

The meeting adjourned at 3:30pm.

**Ryan White EMA Planning Council**  
*New Haven and Fairfield Counties*



*Joanne Montgomery & Roberta Stewart, Co-Chairs*

**Attendance Record – 2013**

|     | <b>Council Member</b>             | <b>Jan</b> | <b>Feb</b> | <b>Mar</b> | <b>April</b> | <b>May</b> | <b>Jul</b> | <b>Aug</b> | <b>Sept</b> | <b>Oct</b> | <b>Nov</b> |
|-----|-----------------------------------|------------|------------|------------|--------------|------------|------------|------------|-------------|------------|------------|
| 1.  | Ric Browne                        | A          | A          | A          | A            | A          | X          |            |             |            |            |
| 2.  | Kenneth Cousar                    | X          | X          | X          | X            | X          | X          |            |             |            |            |
| 3.  | Brian Datcher                     | X          | X          | A          | X            | X          | X          |            |             |            |            |
| 4.  | Heather Garofalo                  | -          | -          | X          | X            | X          | X          |            |             |            |            |
| 5.  | Heidi Jenkins                     | A          | X          | A          | X            | X          | X          |            |             |            |            |
| 6.  | Tom Kidder                        | A          | X          | X          | X            | X          | X          |            |             |            |            |
| 7.  | Brian Kuerze                      | X          | X          | A          | X            | X          | A          |            |             |            |            |
| 8.  | <i>Beverly Leach PC Co-Chair</i>  | A          | A          | X          | A            | X          | A          |            |             |            |            |
| 9.  | Ronald Lee                        | X          | X          | X          | A            | X          | A          |            |             |            |            |
| 10. | Caesar Moffett, Jr.               | A          | A          | A          | A            | A          | A          |            |             |            |            |
| 11. | <b>Joanne Montgomery Co-Chair</b> | X          | X          | A          | X            | A          | X          |            |             |            |            |
| 12. | Alex Ortiz                        | A          | A          | A          | A            | A          | X          |            |             |            |            |
| 13. | Christine Romanik                 | A          | A          | A          | A            | A          | A          |            |             |            |            |
| 14. | Poonam Sharma                     | -          | -          | -          | -            | -          | A          |            |             |            |            |
| 15. | Robert Sideleau                   | A          | A          | A          | A            | A          | X          |            |             |            |            |
| 16. | <b>Roberta Stewart Co-Chair</b>   | A          | X          | X          | X            | X          | X          |            |             |            |            |
| 17. | Ken Teel                          | A          | A          | A          | A            | A          | A          |            |             |            |            |
| 18. | Dennis Torres                     | A          | A          | A          | X            | X          | X          |            |             |            |            |
|     | Ryan White Office                 | X          | X          | X          | X            | X          | X          |            |             |            |            |
|     | Planning Council Staff            | X          | X          | X          | X            | X          | X          |            |             |            |            |
|     | % of Council present:             | 35%        | 45%        | 33%        | 50%          | 56%        | 61%        |            |             |            |            |

**Guests: Nick Boshnack, Clunie Figaro, Silvia Mitchell, Tom Goldring, Lauren Tierny, Robin Clark-Smith, Jennifer LoSchiavo**