

# Ryan White EMA Planning Council

New Haven and Fairfield Counties



Brian Datcher & Ken Teel, Co-Chairs

## Quality Improvement Meeting Minutes

**Meeting Date:** Friday, January 4, 2013  
**Start Time:** 12:12 pm  
**End Time:** 12:20 pm  
**Location:** The Greek Olive, New Haven, CT  
**Presiding Chair:** Leif Mitchell  
**Recorder:** Sara Seaburg

### Summary of Committee Business Votes

- Approval of Minutes from the November 2, 2012 meeting

### Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws
- Provide ideas for 2012 PCAT for the Quality Improvement Committee

### Staff Member Assignments

#### (1.0) Moment of Silence

Leif Mitchell called the meeting to order at 12:12 pm. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

#### (2.0) Welcome and Introduction

All participants introduced themselves.

#### (3.0) Co-Chair Announcements

There were no announcements

#### (4.0) Approval of November 2, 2012 QI Meeting Minutes

A motion to approve the minutes of the November 2, 2012 was made by Ric Browne and Seconded by Christine Romanik.

**For:** 4 – Ric Browne, Tom Kidder, Andrew Lyons, Christine Romanik

**Against:** 0

**Abstain:** 2 - Leif Mitchell, Dennis Torres

#### (5.0) New Business/Old Business

##### Review 2012 PCAT

The committee reviewed the QI Planning Council Activity Timeline and determined that everything was on track.

##### Review 2013 PCAT

The committee reviewed the QI 2013 Planning Council Activity Timeline and the only changes that will be made are the columns for June and December will be removed since there are no committee meetings in those months.

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## (6.0) Announcements

There were no announcements

## (7.0) Adjournment

The meeting adjourned at 12:20 pm

The Medical Case Management POD convened at this time.

### Attendance 2013

	Planning Council Member	1/4	2/8	3/8	4/5	5/3	7/12	8/2	9/6	10/4	11/8
1.	Ric Browne	Y									
2.	Kenneth Cousar										
3.	<b>Brian Datcher Co-Chair</b>										
4.	Heather Garofalo	-	-								
5.	Heidi Jenkins										
6.	Tom Kidder	Y									
7.	Brian Kuerze										
8.	<i>Beverly Leach PC Co-Chair</i>										
9.	Ronald Lee										
10.	Andrew Lyons	Y									
11.	<i>Leif Mitchell PC Co-Chair</i>	Y									
12.	Caesar Moffett, Jr.										
13.	Joanne Montgomery										
14.	Alex Ortiz										
15.	Christine Romanik	Y									
16.	Ray Ruiz, Jr.										
17.	Robert Sideleau										
18.	John Sousa										
19.	Roberta Stewart										
20.	<b>Ken Teel Co-Chair</b>										
21.	Dennis Torres	Y									
	Ryan White Office	Y									
	Planning Council Staff	Y									
	% of Council present:	30%									

Guests: Lauren Tierney, Yamesha Smith, Inthiany Ardila, Jamelia Beckford, Deborah Gosselin, Maureen Reault, Anastacia Woolcock, Jocelyn Antunes, Sylvia Mitchell, Stacey Upchurch, Mildred Martinez, Erica Mercer, Ilissa Gabriel-Torres, Angel Calderon