

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Joanne Montgomery & Roberta Stewart, Co-Chairs

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, April 5th, 2012
Start Time: 2:00 p.m.
End Time: 4:00 p.m.
Location: Burroughs
Presiding Chair: Roberta Stewart
Recorder: Kyle Linnemeyer

Summary of Committee Business Votes

- Approval of Minutes from the March 1st, 2012 meeting
- Approval of By-Laws to send to the Planning Council for vote

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws
- Provide ideas for 2012 PCAT for Strategic Planning & Assessment Committee

Staff Member Assignments

- Finalize 2012 By-Laws with Committee input
- Develop Comprehensive Plan with Committee Input

(1.0) Moment of Silence

Roberta Stewart called the meeting to order at 2:00 p.m. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements None

(4.0) Approval of March 1st, 2012 Meeting Minutes

A motion to approve the minutes was made by Robert Sideleau and seconded by Beverly Leach

For: Torres, Sideleau, Datcher, Leach, Kidder

Against: None

Abstain: Lyons, Stewart, Mitchell, Lee

Not Present: Jenkins

(5.0) New Business/Old Business

a. Reviewed SPA PCAT

The Committee reviewed the SPA Planning Council Activity Timeline and determined that everything was on track.

b. Develop Comprehensive Plan and accompanying work plans (CP due May 2012)

The Committee reviewed the status of the Comprehensive Strategic Plan for 2012-2015. The discussion was about goal number 5, which is to reduce the current estimated unmet need, and goal number 6, which is to reduce the current estimated unaware. The Committee suggested to have these goals put in SMART format. The Committee also discussed about how the Planning Council coordinates their efforts with other parts of Ryan White, private providers, prevention programs, substance abuse programs, and other health organizations. The Comprehensive Strategic Plan will be updated and sent out to Planning Council members to review before May's meetings.

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c. Provide Overview of Health Care Reform/National HIV/AIDS Strategy Impact to RW Part A

The Committee briefly discussed what is going on with Health Care Reform and the impact to Ryan White Part A. Once the outcome of Health Care Reform is decided by the Supreme Court the Committee will discuss it's impact to Ryan White Part A in greater detail.

d. Identify Datasets/needs for PSRA

The Committee will review the datasets and needs for the PSRA in May's SPA meeting.

e. Vote on edits made to 2012 By-Laws

The Committee discussed the edits made to the By-Laws. There were two recent edits made that the Committee discussed in detail. The first edit was 'In order for an applicant to become a member of the Planning Council he or she must live within the New Haven/Fairfield EMA. The only exception to this is if the applicant fulfills a HRSA mandated position and this position cannot be filled by someone within the EMA. The Committee decided to add this to the By-Laws. The next edit was a change to the Planning Council Agenda. There was a suggestion from the Membership/Finance Committee to take out item # 4, which is Public Comment, and change # 9 from Public Comment to Question and Answer. This was in response to how to better deal with consumer issues that come up during Planning Council meetings. The SPA Committee decided to leave the agenda unchanged. A motion to accept edits made to the By-Laws except for changing the Planning Council Agenda to send to the Planning Council for vote was made by Robert Sideleau and seconded by Leif Mitchell.

Favor: Kidder, Mitchell, Leach, Datcher, Lyons, Lee, Sideleau, Torres, Jenkins

Against:

Abstain: Stewart

Not Present:

f. Studies on Return to Care, MSM, and Foreign Born surveys being presented by Jeff Daniel

The Studies will be presented in May's SPA meeting

(6.0) Announcements

There were no announcements

(7.0) Adjournment

The meeting adjourned at 4:00 p.m.

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Attendance Record – 2012

	Council Member	1/5	2/2	3/1	4/5	5/3	7/12	8/2	9/6	10/4	11/1	12/6
1.	Ric Browne											
2.	Kenneth Cousar			X								
3.	Michael Contreras											
4.	Brian Datcher	X	X	X	X							
5.	Adaline DeMarrais			X								
6.	Heidi Jenkins	X	X	X	X							
7.	Tom Kidder	X	X	X	X							
8.	Brian Kuerze		X	X								
9.	<i>Beverly Leach PC Co-Chair</i>	X	X	X	X							
10.	Andrew Lyons				X							
11.	<i>Leif Mitchell PC Co-Chair</i>	X	X		X							
12.	Caesar Moffett, Jr.											
13.	Ken Teel											
14.	Joanne Montgomery Co-Chair		X									
15.	Cedric Reid											
16.	Christine Romanik			X								
17.	Ronald Lee	N/A	N/A	N/A	X							
18.	Robert Sideleau		X	X	X							
19.	Roberta Stewart Co-Chair		X	X	X							
20.	Dennis Torres	X	X	X	X							
	Ryan White Office	X	X	X	X							
	Planning Council Staff	X	X	X	X							
	% of Council present:	30%	55%	55%	50%							