



Executive Committee Meeting

**Friday, January 13th, 2012
10:30 a.m. to 11:30 a.m.**

***Burroughs Community Center
2470 Fairfield Avenue
Bridgeport, CT
(203) 334-0293***

1. Moment of Silence
2. Welcome and Introductions
3. Co-Chair Announcements
4. Approval of December 9th, 2011 Meeting Minutes
5. Planning Council Committee Reports
 - a. Membership/Finance
 - b. Strategic Planning and Assessment
 - c. Quality Improvement
6. Grantee's Office Report
7. New/Old Business
 - a. Review of PCAT
 - b. Review of Planning Council Agenda
 - i. determination of PC members for Group leaders and gift card distribution
 - c. Planning Council Training—PC Open House—Review of FAQ
8. Planning Council Committee Meetings (Bridgeport)
 - MF - Thursday, February 2nd, Noon- 2 p.m.
 - SPA -Thursday, February 2nd, 2 p.m.-4 p.m.
 - QI -Friday, February 3rd, Noon-2 p.m.
 - Executive - Friday, February 10th, 10:30 a.m. to 11:30 a.m. (New Haven)
 - Planning Council- Friday, February 10th- Noon-2 p.m. (New Haven)
9. Announcements
10. Adjournment