

Ryan White EMA Planning Council

New Haven and Fairfield Counties



Brian Kuerze & Ken Teel, Co-Chairs

Quality Improvement Meeting Minutes

Meeting Date: Friday, August 5, 2011
Start Time: 12:00 p.m.
End Time: 2:00 p.m.
Location: Burroughs Community Center, Bridgeport, CT
Presiding Chair: Ken Teel
Recorder: Tracy Kulik

Summary of Committee Business Votes

Motion to approve July 8th Quality Improvement Committee minutes made by Chris Romanik and seconded by Charlotte Burch. Passed with 3 for, none against and 4 abstaining (Brian Kuerze).

Council Member Assignments – To discuss the preliminary findings of the 2011 focused Site Visits with emphasis on the Newly Diagnosed and impact to Early Identification of Individuals with HIV/AIDS that are Unaware.

Staff Member Assignments – To take minutes and provide preliminary insight into the findings of the 2011 site visits and any detail about the Clinical QI portion of the grant application.

	Council Member	1/7	2/4	3/4	4/8	5/6	6/3	7/8	8/5	9/2	10/7	11/4	12/2
1.	Brian Datcher							<input type="checkbox"/>					
2.	Ric Browne	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>				
3.	Charlotte Burch	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
4.	Ken Cousar												
5.	Adaline DeMarrais		<input type="checkbox"/>	<input type="checkbox"/>									
6.	Heidi Jenkins												
7.	Tom Kidder												
8.	Brian Kuerze Co-Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
9.	<i>Beverly Leach PC Co-Chair</i>												
10.	Ronald Lee								<input type="checkbox"/>				
11.	<i>Leif Mitchell PC Co-Chair</i>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>					
12.	Caesar Moffett, Jr.	<input type="checkbox"/>											
13.	Ken Teel, Co-Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
14.	Kenneth McCoy		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
15.	Krystle Moore												
16.	Joanne Montgomery												
17.	Clara Ramos		<input type="checkbox"/>										
18.	Christine Romanik	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
19.	Gabrielle Rosa												
20.	Robert Sideleau	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>				
21.	Robert Stewart												
22.	Dennis Torres		<input type="checkbox"/>	<input type="checkbox"/>									
	Ryan White Office	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
	Planning Council Staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
	Others (7/8/11): L.Tierney, A. Garbara	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
	% of Council present:	32%	50%	41%	36%	27%	36%	32%	36%				

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(1.0) Moment of Silence

Ken Teel called the meeting to order at 12:00 p.m. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

Ken Teel reviewed today's agenda and the PCAT with the committee.

(4.0) Approval of July 8th 2011 Meeting Summary

MOTION 1: A motion to approve the minutes of the July 8th QI Committee was made by Chris Romanik and seconded by Robert Sideleau.

For: 3 (Christine Romanik, Charlotte Burch, Brian Kuerze)

Against:

Abstain: 4 (K. Teel, Ronald Lee, Robert Sideleau and Ric Browne)

(5.0) New Business/Old Business

a. Review PCAT

Focus is on discussing the preliminary findings of the 2011 Quality Site Visits. This year the visits focused on the four (4) services specifically mentioned in the National HIV/AIDS Strategy (NHAS) – Ambulatory/ Outpatient Medical Care, Medical Case Management, Early Intervention Services and Housing.

The other item of discussion was the Clinical Quality Improvement portion of the FY 2012 grant application. Ken reviewed the narrative and scoring criterion from the FY 2011 guidance, which is expected to remain the same for the FY 2012 filing.

b. Status of HIV: Hepatitis C Co-Infection pod

Discussion occurred about a workshop to be held on Thursday, October 6th at the Greek Olive from 8 a.m. to 12 noon (see announcement below).

(6.0) Announcements

Andrea Lombard referenced details of an upcoming half-day workshop 'BEYOND HEP C 101', that will be held on Thursday, October 6th on Hepatitis C featuring a national speaker. This will occur on the first Thursday or Friday of October. Interested individuals can either contact Andrea at andrea.lombard@ct.gov or register:CT: <https://ct.train.org> Course ID#1029643.

(7.0) Adjournment

The meeting adjourned at 1:30 p.m.